

## **Minutes of Committee of Management Meeting held at Gympie I.B.A. Hall, on Friday, 1<sup>st</sup> February, 2019.**

**Present:** Patron Robin Cruikshank, President Carmel Blyth, Senior Vice President Kyle French, Junior Vice President Errol Weir, Junior Vice President Janet Stockel, Secretary Annette Dunstan, Treasurer Roslyn Richter, Assistant Secretary Diane Knight and Publicity Officer Sheree Lowry.

President Carmel Blyth opened the meeting at 7.15pm, and welcomed everyone to Gympie.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, held at Toowoomba, Sunday, 16<sup>th</sup> December, 2018.)**

*Robin Cruikshank moved the Minutes from the Committee of Management meeting on 16<sup>th</sup> December, 2018 be accepted as read. Seconded Kyle French. Motion Carried*

### **Business arising from the minutes:**

#### **1. Extra Souvenir Shirts**

Orders for the 2018 National Championships Souvenir Shirts will be re-opened as there has been more requests for the Shirts. If you wish to purchase a Shirt please notify Sheree Lowry, we need a minimum order of 10 shirts to proceed with the new order.

#### **2. Non-attendance at Team Meetings**

A response has been received from the Team Manager, Sharon Hancock.

#### **3. Website**

A "Rules Update Page" has been added to the Website under the heading "Forms and QIBILO". National Championship results are to be added.

#### **4. Venue for 2019 Gala Weekend**

Caloundra Association has advised that they are willing to hold the 2019 Gala Weekend in March and the May state titles. This is to be verified at the Delegates meeting.

#### **5. Disputes**

Cameron Hancock sent a recommendation to the COM regarding the incident at the October Championships. This will be held over to General Business.

#### **6. National Titles Theft – Insurance Claim**

The Insurance Claim was unsuccessful through the QIBA Inc. Insurer – Your Insurance Broker. Carmel Blyth will follow this up with Abbey Elgar to see what more can be done.

*Sheree Lowry moved the Minutes be confirmed as read, seconded Janet Stockel. Motion Carried*

### **AIBBC Report from Robin Cruikshank**

As no minutes were received from the AIBBC COM Meeting, Robin Cruikshank gave a verbal report: *There was a discussion on a Competition, in conjunction with the National Championships, for players 75 years and older. The various venues would have to have space for a further 4/5 mats. Plans for the 50<sup>th</sup> year Anniversary of the National Championships are going well.*

*The Drought Fund that raised \$3700.00 at the 2018 Championships was doubled by Rotary to \$7400.00 and has been donated to various organizations for distribution.*

*There was a discussion on the lack of Umpires at the National Championships, and what can be done to encourage them to umpire, perhaps meal or coffee vouchers.*

*The Selection Criteria for selecting the Australian Test Team is to be reviewed.*

*There was a discussion on the appointment of Barry Hankins as the Games Master at Caloundra after correspondence had been received from South Australia.*

*There was a discussion on the speed of some of the current Carpets.*

*There was a discussion on ways to get Markers as well as Umpires for the National Championships.*

*Coaching – the other states still don't have Coaches. Robin has invited them to come up for the Qld Coaches course.*

*Our umpire for the International Match is Les Clarke.*

*Quotes for covers are to be obtained for the Championship Perpetual Boards.*

*Getting players off and on carpets – players come on are trying to get in before the preceding players have left the carpet area. Incoming players need to wait for the outgoing players to clear the carpet area.*

*There were also occasions when teams were not at carpets at their allocated time even when the carpet was available.*

*If anyone wishes to go over for the international with the team to contact Joe Simpson.*

*John Norton was thanked for his time and hard work as the AIBBC Secretary.*

## **Correspondence:**

### **Inward: Emails:**

**31. Capricornia IBA** - Requesting Restricted Rinks closing date, then advising not coming.

**80. Sport & Recreation** - Request for participation data & 5 photos from different events.

### **Outward: Emails:**

**7,31,37. Sport and Recreation** - Reports and Replies to Requests for further Information

*Annette Dunstan moved that the Inward correspondence be received and the Outward endorsed.  
Seconded Robin Cruikshank. Motion Carried*

## **Treasurers Report:**

There was much discussion on the Treasurer's Report and the 2018 Auditor's Report. Treasurer Ros gave an explanation re some concerns the Auditor had raised. The auditor has noted that the 2017 audit was not presented at the AGM in February 2018. This was because the auditor had not finished them due to being in an accident. These accounts were presented at a Special Meeting in March 2018, passed and carried. Ros will re-send the auditor a copy of the minutes.

After having quite a few problems with the BOQ during 2018, it was suggested that the QIBA Inc. look into possibly changing banks.

Ros opened a Bonus Saver Account in August with the \$10,000 donation from the Nationals.

The BOQ employee who opened the account for Ros did not give her any paperwork. Ros has since learned that there should have been further paperwork and has received it from the bank requesting an account authority and minutes from a meeting verifying that the account could be opened.

*Kyle French moved to ratify the Bonus Saver Account of \$10,000.00 that was received as a donation for the National Championships. Seconded Robin Cruikshank Motion Carried*

*Ros Richter moved that her report be received and all accounts passed for payment, seconded Janet Stockel. Motion Carried*

## **General Business:**

### **7. Team Manager's Letter of Reply**

Carmel Blyth read out a letter (email) that was received from the Team Manager, Sharon Hancock outlined her responses to the issues that were raised from the National Championships.

### **8. Disputes Committee – Letter of Outcome**

Robin Cruikshank thanked Cameron Hancock on the work he and his committee did over the last 12 months. Carmel Blyth commented that she thought Cameron had done a fantastic job.

There was a discussion on the points that were raised in the letter.

Letters are to be written by the current Secretary, Annette Dunstan, to the parties involved, informing them of the Outcome of this dispute process.

There was some discussion on ways of getting umpires and referees to stay to the end of our competitions even if they have been knocked out, so that there are officials on hand if incidents occur. One suggestion was we could assign officials who are not playing in a given round to be the umpire/referee for that round.

Another suggestion was that once the draw was done for an event and we know what mats our referees and umpires are playing on, we could assign a section of mats to each person. That way people are not having to go far from their own mat if they are required to measure.

There was also some discussion on the viability of have recording equipment at events.

#### **9. Amendment to the Operational Procedures**

Robin Cruikshank moved an amendment to the Operational Procedures. This amendment being that there be 1 – 1 ½ metres at the end of a mat and a minimum of 30cms between mats. Seconded Kyle French. *Motion Carried*

#### **10. Accommodation for Mt Gambier**

Janet Stockel presented a price list for accommodation from the Limestone Coast Tourist Park. She was asked to contact the Park to see if there would be a better price for a bulk booking.

#### **11. Coaching Course**

Robin Cruikshank asked what dates we had set for the Course – 6<sup>th</sup> and 7<sup>th</sup> April. Carmel noted that it was the first weekend of the school holidays, and that she and David would not be available.

#### **12. Australian Test Team Trials**

Carmel Blyth thanked Robin Cruikshank for the good job he did in getting Kyle French, Haydn Weir and Errol Weir into the Test Team with Carmel Blyth and Angus Young as the Reserves. She also congratulated Kyle on being named Vice Captain.

#### **13. Payments from the Annual Meeting**

It was noted that there would be a new Committee of Management after the Annual Meeting and therefore new signatories for the bank account in due time. It was suggested that an announcement be made at the AGM that if people would like their payments now they supply their information for the payment within a week of the meeting. Otherwise wait until the new signatories are finalised which could take approx. 6 weeks.

*There being no further business, President Carmel thanked everyone for their hard work over the last 12 months. She stated that it had been an honour to be the President for the last 5 years. The meeting was closed at 9.30pm.*



Diane Knight  
Assistant Secretary QIBA Inc.  
10<sup>th</sup> February, 2019.

Carmel Blyth  
President QIBA Inc.

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*Next Committee of Management meeting, 5<sup>th</sup> April, 2019.*

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*Next Delegates meeting, Saturday, 6th July, 2019*

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***Any club or association can request that a COM member attend their events,  
just ask us***

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## Minutes of the Annual General Meeting held at Gympie Indoor Bowls Hall Saturday 2<sup>nd</sup> February 2019

President Carmel Blyth opened the meeting at 4.55pm and welcomed everyone.

Games Director Janet Stockel, assisted by Annette Dunstan, presented certificates and prizes to the winners of Restricted Rinks.

### OPEN

Winners: Caloundra IBA David & Carmel Blyth, Glenda Wilkinson & Meryl Petrie  
Runners-Up: Toowoomba IBA Errol & Kaylene Weir, Angus Young & Cathy Young

### CONSOLATION

Winners: South Burnett IBA Vince Lakin, Daphne Ladlow, Val Klein & Margaret Stevenson  
Runners-Up: Callide Valley IBA Val De Git, Jenny Cruikshank, Jeff De Git, Robin Cruikshank

President Carmel congratulated the Winners and Runners-up of the day.

A Minute Silence was held for the Bowlers who have passed away over the past 12 months. Past Patron and President Neville Scholl, Joan Blayney (Caloundra), and others.

President Carmel then asked Senior Vice President Kyle French to read the Roll Call for the Committee of Management and Delegates.

<b>VOTING POWER</b>	Committee of Management	9
	<u>Delegates</u>	<u>32</u>
	Total:	41

### PREVIOUS MINUTES (AGM 3<sup>rd</sup> February, 2018)

*Robin Cruikshank moved the minutes from the previous Annual General Meeting held 4<sup>th</sup> February, 2017 at Pittsworth be taken as read, seconded by Janet Stockel. Motion Carried*

### **BUSINESS ARISING FROM THE MINUTES**

No business arising, *Sheree Lowry moved that the minutes be confirmed as read, seconded by David Blyth. Motion Carried*

### COMMITTEE REPORTS

**Patron's Report**, moved Robin Cruikshank, seconded by John Norton Motion Carried

Robin commented that we have lost 2 previous Patrons during the last 12 months – Cec Kenzler and Neville Scholl.

**President's Report**, moved Carmel Blyth, seconded by Kyle French Motion Carried

Carmel said that it has been a privilege to have been President for the last 5 years. Carmel thanked the committee for all their assistance during the year.

**Strategic Planning Report**, moved Kyle French, seconded by Angus Young Motion Carried

**Secretary's Report**, moved Annette Dunstan, seconded by Ros Richter Motion Carried

**Treasurer's Report**, moved Ros Richter, seconded by Diane Knight Motion Carried

Glenn Casey queried the availability of the major art union tickets.

**Registrar's Report**, moved Errol Weir, seconded by Sheree Lowry Motion Carried

**Selection Report**, moved Glenn Casey, seconded by Kyle French Motion Carried

**Team Manager's Report**, in Sharon Hancock's absence Cameron Hancock moved the Team Manager's Report, seconded by Robin Cruikshank Motion Carried

**Referee's Report**, moved Vince Lakin, seconded by David Blyth. Motion Carried

**Umpires Report**, no report

**Coaching Report**, moved Robin Cruikshank, seconded by Kyle French. Motion Carried

**Publicity Report**, moved Sheree Lowry, seconded by Ros Richer Motion Carried

Angus Young asked there had been any particular challenges with publicity?

President Carmel stated that not enough information was getting to Sheree for QIBILO. Kaylene Weir asked has anyone else had problems opening the Qibilo's on the website? Nelson Thomas said that people were not received the QIBILO's like they used to, so no information was being sent in. The last two were given to Janet Stockel at the December COM meeting, and then passed on to Nelson.

Don Smith said that he had been on the committee last year with Sheree and they did a fair bit of work early in the year. He asked where the grant money was being spent? There is a new website and facebook site, but the flyer still has not been finalised. Sheree has not had the time to work on the flyer.

*Cathy Young moved that the costs be investigated and taken to the next meeting, seconded Gayle Sutton.*

*David Blyth moved that the Committee could remove their blazers, seconded Robin Cruikshank.*

*Motion Carried.*

Angus Young asked why the Facebook page was changed to a group? Kyle French will look into it and report back to next meeting.

*Disputes Report, Cameron Hancock moved the Disputes Report, seconded by Robin Cruikshank.*

*Motion Carried*

*Games Director's Report, moved Janet Stockel, seconded by Gayle Sutton. Motion Carried*

*Auditors Report, Ros Richter moved the Auditors report as tabled, seconded Janet Stockel*

Kaylene Weir and Cathy Young questioned the letter attached to the report regarding some missing items. She commented the report was actually a review, not an audit.

There was a new account opened 14 August 2018 with \$10,000 donated for the National Titles. Treasurer Ros was told at the time that there was no further paperwork, but after being unable to access the account online to obtain a statement, Ros contacted the bank. Ros was recently informed that some paperwork had not been completed. This will be rectified.

The use of debit cards instead of petty cash is covered in the by-laws.

After some discussion, *Angus Young moved that the Auditors Report be confirmed as read with the knowledge that it is not the report of an audit, but the report of and auditor who had concerns that require investigation. Seconded Gayle Sutton. Motion Carried*

*Ros Richter moved that all reports be adopted, seconded by Daphne Ladlow. Motion Carried*

## **ELECTION OF OFFICE BEARERS**

President Carmel Blyth declared all positions vacant, and asked Robin Cruikshank to take the chair.

Robin Cruikshank thanked all the office bearers for their hard work during their time on the Committee of Management. Robin then advised the meeting that due to the lack of nominations, the order of elections would be changed.

**Patron:** Robin Cruikshank was elected unopposed.

**President:** Kyle French was elected unopposed.

Patron Robin congratulated Kyle, not just for taking on the job, but for the workload, and taking indoor bowls forward. Kyle thanked Carmel Blyth for her years of service as President, Carmel always worked very hard, especially for the Nationals. Kyle also thanked the other outgoing COM members for their service over the years.

President Kyle asked for 3 Scrutineers. They were Deanne Amarant, Shirley Moore, Val de Git.

**Secretary:** There were no written nominations received. Nominations were called from the floor. Janet Stockel.....nominated by Gayle Sutton .....accepted  
There being no further nominations, Janet withdrew her nominations for Junior Vice Present and Assistant Secretary. **Janet Stockel was declared the Secretary.**

**Treasurer:** There were no written nominations received. Nominations were called from the floor. Angus Young..... nominated by Don Smith .....declined

Cathy Young ..... nominated by Gayle Sutton .....declined  
Gayle Sutton ..... nominated by Meryl Petrie .....declined  
Don Smith ..... nominated by Janet Stockel .....declined  
Jenny Cruishank ..... nominated by Janet Stockel .....declined  
Don Smith ..... nominated by Cameron Hancock ..... declined  
Ros Richter ..... nominated by Frances Thomas .....declined  
There were no further nominations.  
Ros Richter agreed to continue on as Interim Treasurer until a permanent treasurer could be found.

**Senior Vice President:**

There were no written nominations received. Nominations were called from the floor.  
Angus Young ..... nominated by Gayle Sutton .....accepted  
Don Smith ..... nominated by Vince Lakin .....accepted  
The result of a vote was, Don Smith 22, Angus Young18.  
**Don Smith was declared the Senior Vice President.**

**Assistant Secretary:**

Nominations were called from the floor.  
Kaylene Weir ..... nominated by Ros Richter .....declined  
Heather Wood ..... nominated by Janet Stockel .....declined  
Bev Brown ..... nominated by Frances Thomas .....declined  
Dulcie Casey ..... nominated by Meryl Petrie .....declined  
There were no further nominations, the position was left vacant.  
*Robin Cruikshank moved that the ballot papers be destroyed. Seconded George Napper. Carried*

**Junior Vice Presidents:**

Nominations were called from the floor  
Angus Young ..... nominated by Dulcie Casey .....accepted  
Nelson Thomas ..... nominated by Don Smith .....declined  
Cameron Hancock .. nominated by Kyle French .....accepted  
Sheree Lowry ..... nominated by Kyle French .....declined  
Errol Weir ..... nominated by John Moore .....declined  
**Angus Young and Cameron Hancock were declared the Junior Vice Presidents.**

**Publicity Officer:**

There were no written nominations received. Nominations were called from the floor.  
Sheree Lowry ..... nominated by Nelson Thomas .....declined  
Gayle Sutton ..... nominated by Cathy Young .....declined  
There were no further nominations, the position was left vacant.

**Immediate Past President: Carmel Blyth**

Patron Robin Cruikshank requested that everyone go back to their association and see if someone would be willing to volunteer for the positions of Publicity, Assistant Secretary and Treasurer.

**ELECTION OF STANDING COMMITTEES**

**Selection:** There were six nominations received from David Blyth, Annette Dunstan, Sheree Lowry, George Napper, Nelson Thomas and Errol Weir. George Napper withdrew his nomination prior to the meeting due to a family issue. The remaining 5 nominees were elected as selectors.

A sixth (reserve) selector is required. Nominations were called from the floor.  
Vince Lakin ..... nominated by Nelson Thomas .....declined  
Glenn Casey ..... nominated by Frances Thomas ..... accepted.

**2019 Selection Committee: David Blyth, Annette Dunstan, Sheree Lowry, Nelson Thomas and Errol Weir** with Glenn Casey as Reserve Selector.  
All selectors confirmed they would be travelling.

**Referees:** No written nominations were received.

Vince Lakin.....nominated by Robin Cruikshank.....accepted  
Jean Kassulke.....nominated by Vince Lakin .....accepted  
David Stoker.....nominated by Robin Cruikshank (subject to approval) .....declined  
Diane Knight.....nominated by Janet Stockel .....declined  
Glenn Casey .....nominated by Sheree Lowry.....declined

**2019 Referees Panel: Vince Lakin, Jean Kassulke**

**Umpires Panel:** No written nominations were received.

Robin Cruikshank...nominated by Frances Thomas ..... accepted  
John Norton.....nominated by Nelson Thomas ..... (moving to WA) declined  
Carmel Blyth.....nominated by Dulcie Casey .....declined  
Jean Kassulke.....nominated by Robin Cruikshank .....(subject to approval)  
Glenn Casey .....nominated by Nelson Thomas .....declined  
Ryan Wiegand.....nominated by Robin Cruikshank..... Subject to approval  
Bob Falkenhagen...nominated by Robin Cruikshank.....declined  
Janet Stockel.....nominated by Robin Cruikshank..... accepted

**2019 Umpires Panel: Robin Cruikshank, Janet Stockel, Jean Kassulke (subject to approval)  
Ryan Wiegand (subject to approval)**

**Coaching:** No written nominations were received.

Robin Cruikshank...nominated by Carmel Blyth ..... accepted  
David Blyth .....nominated by Frances Thomas ..... accepted  
Carmel Blyth.....nominated by Frances Thomas ..... accepted  
Angus Young.....nominated by Robin Cruikshank..... accepted  
Nelson Thomas .....nominated by Errol Weir .....declined  
George Napper .....nominated by Robin Cruikshank.....declined

**2019 Coaching Panel: Robin Cruikshank, David Blyth, Carmel Blyth and Angus Young**

**Disputes:** A written nominations was received from Janet Stockel.

Marilyn Long.....nominated by Robin Cruikshank..... subject to approval  
Cameron Hancock .nominated by Errol Weir .....declined  
Nelson Thomas .....nominated by Gayle Sutton ..... accepted  
Glenn Casey .....nominated by Janet Stockel ..... accepted  
Errol Weir .....nominated by Frances Thomas .....declined  
Bev Brown.....nominated by Cameron Hancock .....declined  
Glenda Wilkinson ...nominated by Janet Stockel .....declined  
Don Smith .....nominated by Fran Thomas..... accepted  
Annette Dunstan ....nominated by Cathy Young .....declined  
Janet Stockel withdrew her nomination after being nominated for the Finance/Fundraising.

**2019 Disputes Committee:**

**Nelson Thomas, Glenn Casey, Don Smith and Marilyn Long (subject to approval)**

**Finance and Fundraising:** A written nominations was received from Janet Stockel.

The Treasurer is automatically elected as chair of the committee. Ros Richter will be on the committee until a permanent Treasurer is elected.

Glenda Wilkinson ...nominated by Dulcie Casey ..... accepted  
Meryl Petrie .....nominated by Robin Cruikshank..... accepted  
Deanne Amarant....nominated by Robin Cruikshank..... accepted  
Cathy Young .....nominated by Cameron Hancock .....declined

**2019 Finance and Fundraising Committee: Ros Richter (Treasurer), Glenda Wilkinson, Meryl Petrie, Deanne Amarant and Janet Stockel**

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**Publicity Committee:** No written nominations were received.

The Publicity Officer is automatically elected as Chair of the committee, this position will be notified when it is filled.

Cameron Hancock .nominated by Janet Stockel ..... accepted  
Kaylene Weir.....nominated by Robin Cruikshank.....declined  
Sheree Lowry .....nominated by Cameron Hancock ..... accepted  
Don Smith .....nominated by Janet Stockel ..... accepted  
Carmel Blyth.....nominated by Janet Stockel .....declined  
Brad Stoker .....nominated by Carmel Blyth .....declined  
Dulcie Casey.....nominated by Cathy Young ..... accepted  
Jenny Cruikshank...nominated by Janet Stockel .....declined  
Elise Dunstan .....nominated by Janet Stockel .....declined  
Sharon Hancock.....nominated by Janet Stockel .....declined

**2019 Publicity Committee: Cameron Hancock, Sheree Lowry, Don Smith, Dulcie Casey**

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**Health & Safety Committee:** No written nominations were received.

Kyle French is doing the Health & Safety Course so is automatically on this committee

Sharon Hancock.....nominated by Janet Stockel ..... subject to approval

**2019 Health & Safety Committee: Kyle French, Sharon Hancock (subject to approval)**

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**Strategic Planning Committee:** This is the Head of each Standing Committee plus the COM.

**The Strategic Planning Workshop will be on 2<sup>nd</sup> March at 9.00am at Dalby Uniting Church Hall. All committee members are requested to attend, anyone else interested is welcome to attend.**

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**Appointment of Selector to AIBBC:**

Angus Young stated that even though this appointment was not necessary this year, there is the potential for Australia to be invited to the World Cup in England next year. If that happens the AIBBC selectors should be involved in that decision, 8 people would be required. Selectors should still keep an eye on potential players even in the off year.

**Robin Cruikshank will continue as the Queensland Selector to the AIBBC.**

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**Qld COM member to AIBBC:**

Ryan Wiegand has withdrawn as COM member due to work commitments.

Angus Young.....nominated by Robin Cruikshank..... accepted

**AIBBC Secretary:**

Kyle French .....nominated by Robin Cruikshank..... accepted

**Qld Delegates to the AIBBC AGM:**

Janet Stockel..... Qld Secretary  
Angus Young..... Qld AIBBC COM member  
Don Smith ..... nominated by Robin Cruikshank .....declined  
Errol Weir ..... nominated by Glenn Casey .....declined  
Carmel Blyth..... nominated by Annette Dunstan..... accepted  
Cameron Hancock ..... nominated by Robin Cruikshank.....declined  
Annette Dunstan ..... nominated by Dulcie Casey .....declined  
Daphne Ladlow ..... nominated by Sheree Lowry .....declined  
Sheree Lowry ..... nominated by Daphne Ladlow .....declined  
Jenny Cruikshank..... nominated by Janet Stockel..... accepted

**2019 Qld AIBBC AGM Delegates:**

**Janet Stockel, Angus Young, Carmel Blyth and Jenny Cruikshank**



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**AIBBC Patron:**

Robin Cruikshank...nominated by Carmel Blyth ..... accepted  
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*Ros Richter moved Standing Orders be in place at 6.47pm. Seconded Carmel Blyth. Motion Carried*

During a dinner provided by Gympie Association, President Kyle French presented Gympie with a cheque to help defray the costs of hosting the Restricted Rinks.

After the dinner break, *Robin Cruikshank moved Standing Orders be rescinded at 7.45pm. Seconded Carmel Blyth. Motion Carried*

**QIBA INC. FEES**

*There was a recommendation from the COM that due to a shortfall in the projected income that Affiliation fee be raised to \$60 and Membership fees to \$20 per player.*

*The recommendation was moved by Robin Cruikshank, seconded Gayle Sutton.*

Angus Young asked what the current fees were – membership \$15, affiliation \$50.

Don Smith said he could see items in the budget that could be trimmed and there was no reason to raise fees. If fees keep going up people are not going to like it.

Dulcie Casey queried the figure for advertising expenses. Where did this figure come from? We get that amount in the funding, and must spend it in that area.

Dulcie also queried the figure for printing and stationery. This included item such as printer toners, stationery etc.

Errol Weir queried the cost of mail, isn't a lot emailed these days? Annette Dunstan replied that there were still 24 clubs and associations on the mailing list.

Don Smith queried the insurance cost. Aside from the public liability, QIBA also hold policies to cover volunteers, the COM, transit of equipment. Don felt everyone should be paying part of those costs.

The motion was put to a vote. ***Motion Lost***

Angus Young moved that the QIBA Fees remain the same, seconded Heather Wood. *Motion carried.*

**Membership fee:** \$15

**Association/Club Affiliation Fees:** \$50.00

**Nomination fee for Restricted Events:** \$10.00 per player

**Nomination fee for State Championships:** \$10 per player per event, free for Juniors for Junior events. ***Motion Carried***

**Honorariums**

Frances Thomas moved honorariums remain the same, seconded by Daphne Ladlow. ***Motion Carried.***

**Honorariums:** Secretary \$600, Treasurer \$200, Assistant Secretary \$200, Publicity Officer \$100

**Travelling Expenses for Committees (COM & Sub-Committees)**

Angus Young moved that Travelling Expenses remain at **20c/km**. Seconded John Moore. ***Motion Carried***

**Money paid to the Host Associations** to assist with the cost of hosting the Restricted Events.

Robin Cruikshank moved the payment remain at **\$200**, seconded by Jeff de Git. ***Motion Carried***

**All fees will be applicable 30 days after the AGM.**

## **NOTICES OF MOTION**

### **Notice of Motion from Committee of Management**

*That the Constitution be accepted as per draft copy. Moved Sheree Lowry, seconded Ros Richter.*  
Gayle Sutton asked what the differences were, as the document provided did not show them. Gayle commented that she did not think it fair for the delegates to have to compare 2 documents to find the differences. This also applies to the By-laws and Operational Procedures.  
John Norton expressed his agreement.

Angus Young suggested that we re-do the draft documents and sent them out to associations. Associations can then submit in writing any comments or objections a minimum of 6 weeks prior to the next meeting. The documents could then be discussed at the next meeting.

It was queried if the Constitution could be changed at any meeting, or just the AGM.

The Act has been changed since we last published our constitution and now allows for changes at any meeting, however as it is written into our constitution that it can only be changed at the AGM, it is uncertain if the change to the Act over-rides our existing constitution.

*Angus Young moved that a copy of the Constitution, By-laws and Operational Procedures be sent to associations (cost to QIBA) and individuals if applied for in writing (at the individuals expense), and that any association or individual may, in writing up to 6 weeks prior to next meeting, submit any queries or objections. At the next meeting these will be discussed and voted on, or if the act allows at the following meeting in November, or if the Act does not allow then the AGM. Seconded Gayle Sutton.*  
*Motion Carried.*

### **Notice of Motion from Committee of Management**

**4.** The wording on **new driving rule** be amended to read:

*“Any Bowl that is delivered with such speed and undue force as to be dangerous to players or property shall be classed as a drive. After personal observation of said delivery by any Referee or the games Director the penalty will be imposed. No warning given.”*

Penalty remains unchanged.

*Moved by Sheree Lowry, seconded Vince Lakin.*

*Motion Carried*

**5.** “That we hold a second **Gala Weekend** on 30’ mats, 4” bowls, 3 games on 25<sup>th</sup> & 26<sup>th</sup> May as a trial for 1 year.” *Moved by Dulcie Casey, seconded Janet Stockel.*

Don Smith asked if associations should be hosting the Gala event, not the QIBA?

Dulcie Casey asked when the first Gala Weekend would be? 2<sup>nd</sup> weekend in March.

Nelson Thomas asked how it would be played – Pairs and Fours, Australian rules, modified, playing 12 ends, kitty is penalty, no replay, teams out of hat each game.

Cameron Hancock asked if the existing weekend makes a profit for Queensland? 2018 was approximately \$400 profit.

Kaylene Weir said the Gala Weekend is a great idea for bringing people together, but it is a lot of running around (travelling) for people, particularly at that time of year (25/26 May), and where would it be? It can get quite expensive for people and that needs to be taking into consideration.

Kyle responded that an association would have to volunteer to host the event, if we did not have any interest, it would not be held.

Carmel Blyth responded that we have been asked numerous times for more bowls on 30’ carpets with 4” bowls. This was a way of achieving it.

*The motion was put to the vote. (22/8)*

*Motion Carried*

### **Discussion**

- Angus Young Proposal on State Championships

*Change MAY 3 day weekend to 4” bowls on 30’ carpets, 12 ends. Open fours – mens, womens and junior open singles – mixed 2 bowl pairs*

*Change JULY 2 day weekend open pairs and open 2 bowl triples, still with 4” bowls on 30’ carpets.*

*Change OCTOBER 2 ½ day weekend to senior and junior pairs – mens, ladies, boys and girls singles – rinks, all with 4 ¾”bowls on 24’ mats.*

Angus Young – Given how poor nominations for October have been lately, putting the main May Championships to October means keeping the history and prestige of the original Championship events, and could attract more people to those championships, and means it is not in amongst the time leading up to Nationals, or immediately before the International event where it is not ideal to be playing big bowls.

It would be a change that reflects the number of clubs and associations now playing with small bowls, and I think our state championships should reflect that, while still maintaining the tradition of our big bowl history. It gives us the opportunity for 2 distinct seasons for 4" and 4 ¾" bowls, and less swapping between bowls.

Kaylene Weir – the ladies pairs and mens pairs would be deleted, ladies pairs is an event she has won several times with Monique, so what happens to the trophies?

Angus - other events have been discontinued or changed in the past. While it would be the end of some events, it would be the beginning of others.

Errol Weir – what happens in October if the event falls over, if they are no longer viable to run do we lose those events altogether? He has a pretty long tradition of playing big bowls, and he enjoys big bowls, and does not want to see the change.

Angus Young – if the big bowl game is popular enough around Qld and those 3 championship events are important enough to members, they should be well supported no matter when they are held and should remain viable. If they weren't supported well it would be an expression of the changing times and the popularity of different types of bowls.

David Blyth – He likes being able to play both games and would hate to see any of them disappear. The May State Titles has always been that way and he would hate to see it change. As to playing the International game, he thinks that it does help to play on the 24' mats, even though it is big bowls, there is a big difference from 24' to 30'. A lot of the southerners don't play the same as they do on the 30' mats.

Nelson Thomas – The way Qld runs their yearly competitions we will never be up near the top in the National Titles. We may have been third this year, but the top 2 teams are getting further and further ahead. Its all very well for the top notch players in Qld, they can swap between games well and adapt quickly, but the majority of our players are average players and it can be very hard for them to adapt all the time. The more small bowls they play, the better they will get.

Angus Young – there are more and more associations playing small bowls and he really thinks that our championships should reflect that, as it is the way that more of our members are playing their bowls.

Moving towards small bowls, and certainly don't get rid of big bowls altogether because a portion of our membership are very dedicated to that game. Angus enjoys it himself, he is just saying we should reflect how the associations are playing and the fact that we are playing more and more small bowls.

Shirley Moore - There is an existing motion that QIBA play Qld rules from September to mid-May, and Australian rules from Mid-May to August. If we change we will lose players who don't want to play 4" bowls or 30' mats, and lose nominations for the May championships.

*Cameron Hancock moved a motion that this go back to associations as a notice of motion for the next meeting. Seconded Jeff de Git. Motion carried*

*Robin Cruikshank moved a motion that there be a change of signatories at the Bank of Queensland for the new office bearers, two of three people to sign, seconded Carmel Blyth. Motion Carried*

The new Signatories for the bank account will be President Kyle French, Secretary Janet Stockel and Ros Richter.

When a new Treasurer is found that person will be added and Ros removed.

**There being no General Business, the Annual Meeting was closed at 9.21pm.  
The General Meeting was opened at 9.22pm**

**GENERAL MEETING VOTING POWER:** Committee of Management 7  
Delegates 30  
Total: 37

**PREVIOUS MINUTES (COM Meeting held on 2.11.18)**

*Carmel Blyth moved the minutes from the Committee of Management meeting on 3<sup>rd</sup> November 2018 be accepted as read. Seconded Robin Cruikshank, Motion Carried*

**Business arising from the Minutes:**

**1. Signatories for bank**

Cathy Young queries if the new signatories needed to be listed. President Kyle stated that they will be in the minutes.

**2. Storage boxes for bowls**

Nelson Thomas queried the that there should be quotes for boxes for bowls storage. Carmel Blyth stated that Ros Richter has been unwell and we had been waiting for her to feel better. Ros stated she only needs to know the number of boxes required.

**3. Tournament souvenir shirts from Nationals**

Sheree Lowry would like to thank Carmel Blyth for taking the additional shirts to Sydney for distribution, we only had to post 1 shirt.

**4. Insurance**

Our insurance claim for the theft of alcohol at the Nationals was refused by the insurance company. We lost approximately \$2500. Alcohol is not covered by insurance. Some foodstuffs had been dislodged from shelving, but none was taken. The police had not been able to lift any fingerprints because of the rain and the moisture inside the cold room.

The cold room company has been contacted by Your Insurance Broker, to no avail. The police have advised that we would be very lucky to get anything back.

**5. Nationals – mat spacing**

We will be requesting that AIBBC specify the minimum spacing between carpets for the Nationals.

**6. Timing of agendas for delegates meetings**

This is being looked at in the by-laws, operational procedures and constitution.

**7. Team Meetings**

Has the non-attendance at a team meeting been followed up? Team Manager Sharon Hancock has sent us a letter regarding all issues from team meetings. It will come up in correspondence.

**8. Official uniform for COM at State Championships**

There is a motion on the books that COM members are required to wear the official uniform for the Official Opening only.

**9. State Championships – low attendance**

There was a discussion on the low attendance numbers for Queensland events, and a letter is to be sent out to Clubs and Associations detailing Queensland events and encouraging nominations once dates for 2019 have been set.

**9. QIBILO distribution**

The QIBILO format and distribution will be discussed at the Strategic Planning Workshop

## **10. Nationals - Games Master**

When Bill Dunstan pulled out on 1 day before the Nationals, we asked Barry Hankins from South Australia to be our Games Master. He has done it before for SA. Each state is responsible for appointing their own Games Master.

*Cameron Hancock moved the minutes be confirmed as read. Seconded Robin Cruikshank.*

*Motion Carried*

## **PREVIOUS MINUTES (Delegates Meeting held on 3.11.18)**

*Robin Cruikshank moved the minutes from the Committee of Management meeting on 3<sup>rd</sup> November, 2018 be accepted as read. Seconded Diane Knight.*

*Motion Carried*

## **Business arising from the Minutes:**

### **11. Coaches Course**

Angus Young congratulated Ros Richer and Sheree Lowry for becoming probationary coaches. Angus also queried what “probationary” meant. Robin responded that the practical side of the course was not completed, and will need to be re-done.

Angus further queried why all of the coaches had not been informed that the coaches course was being run. He had not heard about it. Robin responded that as there were only 2 applicants and he had 3 coaches immediately available he had not sought further coaches. From now on, for Coaching events, ALL members of the panel will be advised.

### **12. October Championships – mat spacing**

Kaylene Weir at the previous meeting had brought up the very small gaps between mats and wanted to know if anything has been done to address the situation. President Kyle responded saying that the COM had discussed that last night, and that we would be recommending a minimum of 30cm between mats and 1 to 1.5m from mat to chairs. This will be added to by-laws and operating procedures where applicable.

### **13. Medical certificates and clearances**

There was an incident at the recent Nationals where the skip of one of our ladies fours went to measure because none of her team mates were able to do so. The opposition raised a great fuss about it, and their team manager told them the skip was not allowed to measure. Queensland had sent a letter specifying that the skip would be the measurer. This type of information needs to be advised to all of the team at the practices. This will be added to the Team Managers book.

John Norton advised that at the start of each game, the nominated measurer should be advised to the opposition. Frances Thomas said that they had done that.

### **14. Penalties for Behavior**

At the last meeting Angus Young suggested that COM should have a discussion regarding penalties on behaviour, quite independent of the personal disputes that occurred at the October event, about penalties for offences against bowls. There was a clear incident of physical assault and he thinks the COM should have dealt with it then.

The matter went to the Disputes Committee, and they have made some recommendations to COM which were discussed last night, and which will be further discussed at the Strategic Planning Workshop.

Angus feels the Disputes Committee is there to deal with issues between players, not between players and the game. COM should have an interest in preserving the integrity of the game and not allowing certain behaviors to carry on and set a precedent. COM should have its own position on penalties separate from the Disputes Committee. President Kyle said it would be discussed further at the next COM meeting.

He then queried if the result of the dispute would be made known, or any penalties assigned.

Nelson Thomas stated that if it has been discussed there should have notes in the December minutes. That meeting was primarily to deal with the Constitution, b-laws and Operational

Procedures. There was some discussion at last nights COM meeting and that will be in the next minutes.

Errol Weir queried if the outcome of the dispute would be advised to everyone at the delegates meeting. No. Last night it was discussed that the penalties had been issued to the 2 players concerned, and Errol put forward that those results would only be made known to the players, the COM and the Disputes Committee. No other dispute this year has been discussed at a delegates meeting, and this one should be no different.

President Kyle said that going forward we would discuss penalties in general, but not specific to a dispute, as that is confidential information.

### **15. Penalties for Behavior**

Dulcie Casey queried if we had a venue as yet for the Gala Weekend. This will come up in general business.

*Sheree Lowry moved the minutes be confirmed as read. Seconded Glenn Casey. Motion Carried*

### **PREVIOUS MINUTES (COM Meeting held on 16.12.18)**

*Robin Cruikshank moved the minutes from the Committee of Management meeting on 16<sup>th</sup> December, 2018 be accepted as read. Seconded Carmel Blyth. Motion Carried*

### **Business arising from the Minutes:**

#### **16. Timing of games**

Nelson Thomas asked was it fair, the uneven distribution of umpires at one end of a hall who are only timing certain players down that end and not throughout the rest of the hall.

President stated that people need to be mindful of their own timing.

*After some discussion, Angus Young moved a motion “unless there are enough non-playing umpires for every 5 mats, then no timing will be done at state championships. Seconded Nelson Thomas. Motion Lost*

Voting power is now 37.

#### **17. Umpires**

*Angus Young moved a motion “that Umpires must not be playing at the time they are timing other players”. Seconded Glenn Casey. Motion Carried*

*Cameron Hancock moved the minutes be confirmed as read. Seconded Robin Cruikshank. Motion Carried*

### **AIBBC REPORT**

Robin Cruikshank reported on the content of the recent AIBBC meeting of 18 January 2019. Minutes are not yet available.

#### **18. Borrowing Juniors for National Championships**

For states who need to borrow juniors, 1 previous junior can be requested again via the state secretary, and a second junior must be requested from the host state, and then other states if the host state cannot provide.

#### **19. Borrowing Seniors for National Championships**

Guidelines for borrowing senior players need to be formulated, if the various states can think about it and get back to the AIBBC with suggestions on how to request and place players. Do we request a whole team, or individuals we can place as we see fit? Selectors will need to talk about this at Strategic Planning and advise COM.

Kaylene Weir asked what would happen with uniforms? Are we lending or giving uniforms to players? This will get discussed at Strategic Planning also.

## **20. Website**

The website is being updated, and various documents will be going onto it.

## **21. 50 Year Anniversary for National Championships**

Craig Pearson and Milton Hawke gave an update on what is happening. There is a new floor in the venue at Mt Gambier, there will be anniversary shirts available, Milton is organising Participation Badges for players from SA.

## **22. Drought Appeal**

There was \$3700 raised at the Nationals, however the Treasurer could not find an organisation to distribute the funds that would not take a large chunk out of it. They ended up contacting Rotary, who doubled the funds for the appeal.

## **23. Umpires - National Championships**

The lack of umpires at Nationals was discussed, some states do not let their players umpire. Every umpire should be doing at least one stint on the floor, and it was discussed what could be done to encourage umpires to participate. Some suggestions were to reward them with a meal ticket or cup of coffee for doing a session. This is to go back to the states. There was also some discussion on abuse.

## **24. Selection Criteria – International**

Everyone seemed quite happy with the way selection went.

## **25. Games Master – National Championships**

A letter came in from SA. They have taken the view that Barry Hankins had applied for the job as Games Master, which is not the case. Queensland approached Barry to fill the position. AIBBC was advised and were okay with it. Robin in his position as AIBBC Patron has sent a letter to SA informing them of the facts, but they seem unwilling to accept it. AIBBC is sending a letter to SA.

## **26. 75 Years and older competition**

SA suggested a 75 years and older competition, but the additional carpets could make it difficult as up to 40 carpets could be required, and a lot of venues won't fit that. It is up to the states to have a think about whether or not they wish to hold such a competition.

## **27. Coaches Course**

SA wanted to know what happens. Robin has invited all the other states to come to Queensland to the Coaches Course we are holding later in the year.

## **28. International Match, referee**

Our referee for the International match will be Les Clarke.

## **29. Congestion in the centre isle of playing area**

There can be considerable congestion when teams are trying to get off and on carpets at the same time. The centre isle needs to be kept as clear as possible. AIBBC will be requesting that incoming teams wait until the outgoing team is clear.

## **30. NZ travel**

If anyone is interested in travelling with the team to Invercargil for the International Match in May, they can get in touch with Joe Simpson ASAP

## **31. Transfer of players from state to state**

If any player transfers between states, it is to be organised by the secretaries of the 2 states, with a confirmation to the AIBBC secretary.

## **CORRESPONDENCE**

### **Inwards:**

**6. QSports** – about employing junior trainees/apprentices

**11. Sport & Rec** – YATS (Young Athletes travelling Subsidy) events. Once every 2 years juniors can claim for state or national events, but must be over 400km as crow flies.

**22. Henselite statement – statement of current account**

**24/25/26. Gayle Sutton** – Should COM wear official uniform to Neville Scholls funeral. Gayle asked for everyone's thoughts on QIBA members wearing state uniforms to the funerals of past members. It can be requested by the family, but even when not, as a gesture it can be really appreciated. As an association should we have a standard procedure as regards wearing the uniform for when members pass away? Annette Dunstan said that she felt that for past and present team members and COM, we should wear the uniform. Sheree Lowry commented that when a loved one is lost, the family can be overwhelmed, and requesting we wear uniforms might be the furthest thing from their minds, therefore it is only common courtesy and respect on our part if attending.

**1. QSports** – Sportswatch magazine

**27/34. Sharon Hancock** – report on incidents at Australian Championships and Team meetings. Kyle read out the letter.

**35. Sport & Rec** – The Challenge, Achievement and Pathways in Sport Program

**55. Sheree Lowry** – state team nominations. Sheree is secretary of Millmerran)

**59. Sharon Hancock** – state team nominations. Sharon is secretary of Bramble Bay)

**79. Cameron Hancock** – disputes report.

**87. Cameron Hancock** – confidential letter (dispute). Angus Young commented that sealed matters should not appear on the correspondence list, just a number denoting an item but no details.

Angus also felt that the outcomes of disputes and any penalties applied should be made known for transparency, and so the precedent is known if a similar incident happens in the future. The general bowls community should be aware and understand that there are penalties for breaches, and what is deemed by the controlling body as acceptable or unacceptable behaviour. It is the way communities learn appropriate behaviour. If it is kept under wraps it won't help us moving forward because people could claim they did not know QIBA had a problem with some behaviours

**Outwards:**

**1-7. Angus Young** – Asking disputes outcome letters be read, as they are on the list. These are confidential items and cannot be read.

**21. Cameron Hancock** – Disputes Resolution Policy was sent to Cameron so it could be reviewed at Strategic Planning. Cameron commented that in his letter to COM he requested that the Policy document be made available on the website.

*Ros Richter moved that the inward correspondence be received and the outward endorsed, seconded by Robin Cruikshank. Motion Carried.*

**TREASURERS REPORT**

Ros Richter apologised that not all of the statements for the accounts were not attached. She had to complete her report before she had access to some statements. The accountant still has the originals of everything else.

Kaylene Weir asked if there was an actual figure of what was made at the National Titles. There is an itemised list, but the accountant still has it. The approximate amount is \$3000. Kaylene also queried the amount for National Titles Travel. This is what we paid to Bill Dunstan, and Yvonne and Daryl Barlow to come to Caloundra to be briefed on what they would need to do at Nationals.

Don Smith queried the income and expense listed for the National Titles shirts. The income was listed as shirts that were paid for prior to the nationals, and the balance is included in the Craft Table income.

Don Smith queried the amount of donations for the National Titles. Carmel Blyth responded - \$10,000 from Caloundra Association, \$16,000 from S/C Council, plus various other smaller donations.

Cathy Young queried what the overall profit varied from Ros' report to the auditors report. Ros will clarify this with the accountant, as the auditor has combined some of the items she had listed.

*Ros Richter moved that her Treasurer's report be accepted and all accounts passed for payment, seconded by Robin Cruikshank Motion Carried.*



Cathy Young queried that we should even be voting on the report, seeing as the accountant figures differ from Ros' figures. Robin Cruikshank responded that an auditor does the books differently, they tend to put items in different areas than we would.

Cathy stated that she is familiar with the way auditors would re-allocate things, but that is usually for taxation purposes, but the surplus of income over expenses should not change. You cannot change income into an expense or visa versa.

Ros stated she was not happy with the auditor report, and will be talking to him.

*Cathy Young moved a motion that every 3 to 5 years we get a full audit done, seconded Meryl Petrie.  
Motion Carried*

Ros requested that those people wanting to claim delegates expenses need to give her details tonight, otherwise they will have to wait until after the signatories have been changed, which could take 4-8 weeks.

## **GENERAL BUSINESS**

### **32. Selectors**

David Blyth advised the meeting that he had been elected as chairman of selectors, and that as the nominations fell short, the selectors would like to re-open the nominations for the Qld team, with nominations closing Wednesday 27/2/19. The selectors will hold their first meeting at the Strategic Planning Workshop. Any new nominations will be treated the same as names already received, so if everyone could go back to their associations and see if any other players would be interested.

Kaylene Weir asked if some names, which she thought might had been late arriving, had been included on the list or not, and requested that they be advised if their nominations had arrived in time. David said he will be seeing those people this coming week and would let them know.

### **33. Gala Weekend, May Championships**

Caloundra Association has send a letter requesting to host the March Gala Weekend and the May Championships. It has been accepted.

The March weekend will be held on 9<sup>th</sup> and 10<sup>th</sup> at Caloundra.

The May Gala weekend will be held on 25<sup>th</sup> and 26<sup>th</sup> of May, venue to be advised. If we do not have a venue by the Strategic Planning Workshop, it will not go ahead.

### **34. July 4<sup>th</sup> Championships**

Errol Weir stated that Toowoomba could host the July Championships, but will confirm. He believes they can put down 16 carpets, but will confirm the number.

### **35. October Championships**

If any association would like to host these championships, please send a letter to the QIBA Secretary. It will need to be decided at the July meeting.

### **36. Restricted Events**

The Pairs will be held in Dalby in July, the Singles are currently to be at Pittsworth, but that will need to be confirmed.

### **37. Compulsory Practices**

The first practice will be at Boonah on 20<sup>th</sup> and 21<sup>st</sup> July , the second practice at Nambour on 10<sup>th</sup> and 11<sup>th</sup> August.

### **38. National Titles**

These will be held in the last full week in August, 27<sup>th</sup> to 31<sup>st</sup> in Mt Gambier SA.

### **39. November meeting – motion for electronic devices**

Gayle Sutton stated that for the motion from November, a penalty was to be put forward at this meeting.

*MOTION “At all QIBA run events, All electronic communication devices shall be either switched off or on silent whilst in the playing venue. If on silent, devices should not be used or checked whilst playing a game unless special dispensation is granted by the Controlling Body. These include mobile phones, pagers, Ipad, Ipods/MP3 players, radios etc.*

Special dispensation should be considered: people on call for work, life threatening illness for oneself or immediate family member.

**Suggested penalty:** One warning to be given to the offending person by a member of the State Events Controlling Body (QIBA COM). This warning will remain current for the remainder of that weekend’s bowls events. If this warning is breached by the same offending person a second time on the same weekend of competition, then the following penalty shall apply:

Immediate disqualification of game being contested and were applicable any further games that may be contested on the same day. No substitute/s permissible - ie – if this is a team event the whole team is disqualified.

Gayle Sutton moved the above, seconded Robin Cruikshank.

Angus Young suggested that ‘weekend of bowls’ should be reworded to “Scheduled Event” to definitely include Friday night where applicable.

He also noted that there is a prescribed penalty on page 25 of the current rule book – *Rule 5.2 – If any Rule for which there is no specific penalty has been broken during a game and the Referee has warned the offending player regarding the breach, the Referee shall upon a subsequent breach of the same Rule by the same player, either (a) declare the bowl dead and remove the dead bowl from the mat; and then (b) if the offence continues award the game to the opponents.*

Gayle will amend the wording and send it to the QIBA Secretary for inclusion on the July Agenda.

### **40. Behavior**

Kaylene Weir spoke regarding her concern that even though we have talked about acceptable and non-acceptable behaviour, because of lack of nominations for the state team, offending people can still be considered for the team. It is disturbing that we allow bad behaviour, and that the selectors maybe should be talking to individuals who are showing these signs.

### **41. Operational Procedures**

Nelson Thomas queried that the second practice is run by Nambour Association, it is not a QIBA event, therefore the dispute that happened at the Nambour practice had nothing to do with the QIBA. Queensland policy has always been to not interfere in internal matters of the associations.

President Kyle responded that a letter had come to the COM which was passed to the Disputes Committee. It was an oversight on our behalf. President offered an apology to Nelson for the matter.

Cameron Hancock said that he believes that any player or member of the QIBA can write a letter of complaint regarding a breach of conduct, and that it does not have to have been at a QIBA event.

Angus Young commented that it seems that sometimes what gets said at meetings can be at conflict with the by-laws, and we should look carefully at the by-laws before presenting them again.

### **42. Disputes Outcome**

Gayle Sutton stated that following the incident at the October Championships, she had been contacted by Janet Stockel and asked to provide a statement of what occurred over the weekend, and the reason Gayle got involved. After the discussion tonight, she is not allowed to know the outcome, but if she were involved how come she can’t be told if she is in the clear or not?

Janet responded – at that time we did not know what had happened, we only had the information in the letter we had received. We requested statements from as many people as possible so we could

determine what had occurred. We did not know what level Gayle was involved and until we had a statement from Gayle, we could not make any form of judgement on whether Gayle was in any way involved.

Gayle wanted to know if she and Nelson are in the clear on this.

Janet asked Cameron Hancock to respond. Cameron stated that within the disputes process if there has been concerns against players they have the right of reply and we would contact them with the concerns of how they might have breached the code of conduct, or if they were under investigation for particular actions. So if there was any finding that somebody had definitely been in breach, or a finding against them, then they would be notified.

Gayle – so no news is good news? Cameron – Yes.

Secretary Janet will send letters to Gayle and Nelson clearing them of any involvement.

#### **43. AIBBC – invitation from England**

Angus Young queried from those involved in AIBBC COM meetings over the last 2 years. Last year New Zealand was invited to England to play in the first Indoor Bowls World Cup in May. From what he has heard, there was also an invitation made to Australia, and yet that never seemed to filter down into asking for nominations from players who might be interested in playing for Australia.

Robin Cruikshank responded – it came up last year before the AGM to see if the Australian Council wanted to come into it. They could not afford it, so they did not bother, because of cost.

Angus replied that there should be challenging of them on that because it would like saying we are not sending a team to nationals because we can't pay for it. QIBA does not pay. The players do.

When AIBBC sends a team to New Zealand, the don't pay for it entirely. So for people willing to pay their own way, there is this opportunity to represent Australia. If you were picked it would be under the knowledge that you pay your own way.

#### **44. Craft Table**

Kay Marshall has requested the results of the craft table, what worked, what didn't.

Carmel Blyth commented that we are still waiting on a report from the ladies that manned the table. Also one of her suitcases has yet to be returned. Carmel and it and will get it back to Kay.

#### **45. Selection Trials**

Kaylene congratulated Robin Cruikshank on what a great job he did for Queensland at the Selection Trials in Sydney. He did a mighty effort and should be congratulated on how he stood up for our players.

Errol Weir is in third the mixed fours and skips of the mixed 6 bowl pairs, Haydn Weir is leading the mens triples and the mens fours, and Kyle French is skipping the mens pairs and mens fours. The reserves are Carmel Blyth and Angus Young. Kyle is also the Vice-Captain.

There being no further business President Kyle French thanked everyone for their attendance, at the Restricted Rinks and the meeting, and declared the meeting closed at 11.36pm

Janet Stockel  
Secretary QIBA Inc  
16<sup>th</sup> February, 2019

Kyle French  
President QIBA Inc

## 2019 QIBA EVENTS

Strategic Planning Workshop	2 <sup>nd</sup> March (Dalby) There will also be a 5 game day on Sunday.
Gala Weekend	9 <sup>th</sup> & 10 <sup>th</sup> March (Caloundra)
May Championships	4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> May (Caloundra)
Gala Weekend	25 <sup>th</sup> & 26 <sup>th</sup> May (Venue to be advised)
Restricted Pairs	6 <sup>th</sup> July (Dalby)
Compulsory Practice	20 <sup>th</sup> & 21 <sup>st</sup> July (Boonah)
July 4” Championships	27 <sup>th</sup> & 28 <sup>th</sup> July (Toowoomba)
Compulsory Practice	9 <sup>th</sup> & 10 <sup>th</sup> August (Nambour)
National Championships	27 <sup>th</sup> – 31 <sup>st</sup> August (Mt Gambier SA)
October Championships	18 <sup>th</sup> , 19 <sup>th</sup> , 20 <sup>th</sup> October (Venue to be advised)
Restricted Singles	2 <sup>nd</sup> November (Pittsworth – to be confirmed)

## **Minutes of Committee of Management Meeting held at Toowoomba I.B.A. Hall, 13<sup>th</sup> April, 2019.**

**Present:** President Kyle French, Senior Vice President Kyle Don Smith, Junior Vice President Cameron Hancock, Secretary Janet Stockel, Treasurer Roslyn Richter

**Apologies:** Patron Robin Cruikshank, Immediate Past President Carmel Blyth, Junior Vice President Angus Young.

President Kyle French opened the meeting at 9.15am, and welcomed everyone to Toowoomba.

### **Confirmation of Minutes**

#### **Previous minutes (COM Meeting, held at Gympie, Friday, 1<sup>st</sup> February, 2019.)**

*Ros Richter moved the Minutes from the Committee of Management meeting on 1<sup>st</sup> February 2019 be accepted as read. Seconded Cameron Hancock. Motion Carried*

#### **Business arising from the minutes:**

##### **1. Extra Souvenir Shirts**

No further information or orders have been received by Secretary Janet since the AGM.

##### **2. Operational Procedures**

President Kyle asked if any association has sent in any suggestions for changes to the Operation Procedures, Constitution or By-Law. Nothing has been received.

##### **3. Mt Gambier Accommodation**

Secretary Janet has provisionally booked some units at the Limestone Coast Tourist Park for team accommodation. Any team member who wishes to reserve a unit, please contact Secretary Janet.

##### **4. Coaching Clinic**

The Coaching Clinic has not been able to be held to date.

*Ros Richter moved the Minutes be confirmed as read, seconded Cameron Hancock. Motion Carried*

#### **Previous minutes (Delegates Meeting, held at Gympie, Saturday, 2<sup>nd</sup> February, 2019.)**

*Don Smith moved the Minutes from the Delegates meeting on 2<sup>nd</sup> February 2019 be accepted as read. Seconded Ros Richter. Motion Carried*

#### **Business arising from the minutes:**

##### **5. Bowls Storage Boxes**

Ros Richter has asked the Mens Shed for a quote on making 30 boxes.

##### **6. Gala Weekend – low attendance**

President Kyle commented that some people had said to him that we would get more people if it was only \$5 per day. The problem with that is that we would need twice as many people in order to cover the prize money. Alternatively, we could reduce the prize money.

This year we had to use the money raised by the raffle to cover the prize money, so we had an overall loss by the cost of the raffles and hall rent, a total of \$446.

The original aim was to make it bigger every year, but we are not getting the players to be able to. We will put this on the July agenda as a discussion point.

##### **7. Dates for Association 5 games days and weekend carnivals**

If associations can send us information on their events, we can put it on the website and send it out to all our email contacts. People keep saying they are getting less and less players, but they are mostly only distributing flyers in a fairly local area, so if you are a bit further away, you just don't hear about the events.

**8. Guidelines for borrowing senior players from other states for State Team**

We need to draft something to send to AIBBC. We will discuss this in General Business.

**9. Games Master, August 2018**

This matter has been closed with South Australia by the AIBBC.

**10. 75 Years and older competition**

SA has suggested a 75 years and older competition, however we believe that too many members of the various state teams are already in this age group, it could be difficult to hold it concurrently with the Nationals.

**11. Coaches Course**

We have not heard from South Australia to say if they have anyone wanting to come up for the Coaches Course.

**12. Website**

President Kyle is looking after the website. He has uploaded a variety of documents to the site.

**13. International Match**

President Kyle said that approximately 26 extras have booked to go to Invercargil NZ with the Australian Team in May.

**14. May Gala Weekend**

No association applied to host this event. It was cancelled.

**15. July State Championships**

Toowoomba Association has applied to host this event.

**16. Restricted Singles, November**

Pittsworth is currently rostered, they are having a COM meeting shortly and will let us know if they will continue on the roster or not.

**17. Penalties**

Wording for a penalty was suggested at the February meeting, however after discussion it will be amended and re-submitted for the July meeting.

**18. Craft Table Report**

No report has been received as to what sold well and what did not. Ros commented that more bowls clothes would be good, less scarves (it is too warm in Qld), tea towels were suggested at a previous meeting.

**19. October State Championships**

No association has applied to host this event. If any association is interested, please apply to the State Secretary.

*Ros Richter moved the Minutes be confirmed as read, seconded Don Smith. Motion Carried*

**Previous minutes (Strategic Planning Workshop, held at Dalby Saturday 2<sup>nd</sup> March, 2019.)**

*Janet Stockel moved the Minutes from the Strategic planning Workshop held on 2<sup>nd</sup> March 2019 be accepted as read. Seconded Don Smith. Motion Carried*

**Business arising from the minutes:**

**20. Membership cards**

We will not be proceeding with membership cards

## **21. Office Bearers**

We have had no interest from anyone regarding filling any of the vacant positions.

## **22. New Members**

It is difficult to get new members. Younger people see it as an old peoples game, but the retirement villages mostly have their own mat in their community centre and people are not interested enough in a more competitive level to go outside their community.

It was suggested looking to the outdoor clubs, but many of them don't have an available indoor space big enough for more than a few mats.

## **23. Combining Committees**

Glenn Casey had suggested not restricting people to be on no more than 2 committees and combining committees would address that. It was moved at the Strategic Planning to combine the Umpires and Referees panels, but we also need to look at combining the Finance/fundraising and the Publicity committees.

## **24. Audit**

Ros stated that the Audit was a full audit, it was the terminology of how the auditor referred to it that was confusing.

## **25. Team Uniforms**

The COM has previously discussed changes to the uniform. It started when the fawn trousers for the men became unavailable. Carmel Blyth sourced an alternative, but that has also since become unavailable. The most common colours now in a business style trouser are black, grey and navy. The alternative is the go with a more sports style pants that are made for us.

This subject is a long-term project as some people have commented that they cannot afford to purchase new uniforms, so perhaps changing one component at a time could be feasible. We also need to look at changing away from Henselite, as their prices are quite expensive compared to other suppliers. The question with the shirts was whether to incorporate black or grey into the next design so they flowed better into a darker pants. If we could get a sponsor to at least partially pay for the uniform it would be much easier, but sponsors can be hard to find.

Last year we purchased a bolt of maroon material for the ladies skirts, trousers and blazers. If anyone wants any of it, please contact Secretary Janet.

Ros Richter comments that Millers in Warwick keep a maroon pants, as that is the uniform colour for the local bowls club.

No-one has expressed any interest in being on a sub-committee to look at the uniform options.

## **26. Proposal to change one state championship**

We already have a proposal from Angus Young on the agenda to consider.

Another proposal was put forward at the Strategic Planning, to change one of the Championships to a format that give more people more games, rather than being finished once they are knocked out. This would be aimed at attracting more people to nominate.

President Kyle commented that Toowoomba recently changed to playing only 4" bowls, and they have gone from 4 or 5 mats to over 10 mats.

This is discussed further in General Business.

*Cameron Hancock moved the Minutes be confirmed as read, seconded Janet Stockel. Motion Carried*

## **AIBBC Minutes**

Robin Cruikshank had given a verbal report at the AGM as the minutes had not arrived in time.

## **Correspondence:**

### **Inward:**

- 62. Sport & Rec** - flyer promotion discounted registration fee for the SportsAccord conference.
- 71. Pat Wanka** - Pat has made a bag for the Mothers Day raffle
- 82. Jenny (Boonah)** - Article on Col Kassulke from newspaper
- 105. Limestone Coast Tourist Park** - Invoice for accommodation.

### **Outward: Emails:**

- 19. Heather Broadwood** - I let Heather know that the Shepperton Bowls Club phoned asking how they could get a rule book. I gave them Heathers details, and also the Shepperton Bowls Club.

*Ros Richter moved that the Inward correspondence be received and the Outward endorsed.  
Seconded Cameron Hancock. Motion Carried*

## **Treasurers Report:**

*Ros Richter presented the Treasurers report, and moved it be adopted, seconded Don Smith.*

The auditor has clarified the differences between their report and Ros' report, leaving a difference of only \$6, which Ros has since been able to locate, and Ros has re-coded the accounts that incorrectly had gst marked for inclusion.

*Ros Richter moved that her report be received and all accounts passed for payment, seconded Don Smith. Motion Carried*

Ros commented that the auditor had indicated that the timeframe for the audit is quite short. Secretary Janet asked if we could consider asking the auditor if we could do a partial audit at 9 or 10 months, so that the final audit would take less time to prepare? That would also give us more time if there a queries from the Auditor.

Don Smith asked if we could close the books at the end of November instead of December. Our current financial year is a calendar year it would have to be a notice of motion to change it. Kyle suggested we could move the AGM to March?

Ros commented that this last audit was a bigger one than normal because of the additional income from the nationals taking us over \$100,000. Also the rules/regulations for audits have changed.

*Ros Richter moved that the Auditors report be accepted as presented, and to use the same auditor again next year. Also that this be ratified at the July delegates meeting seconded Cameron Hancock. Motion Carried*

## **General Business:**

### **27. Restricted Singles, November**

Pittsworth is currently rostered, they are having a COM meeting shortly and will let us know if they will continue on the roster or not. If they do pull out, Caloundra is next on the roster.

President Kyle said that Brisbane Association would shortly have a new venue, he would see if it would be of a size to host a Restricted Event, and if Brisbane would be interested in going onto the roster. Ros Richter said that Millmerran may be able to host also, they would need to apply to be on the Roster.

### **28. Bowls storage boxes**

Ros Richter has asked the Mens Shed for a quote on making 30 boxes. It is for materials only. Don queried if we had asked Vince Lakin if he would make them? No we have not.

### **29. Guidelines for borrowing senior players from other states for State Team**

We need to draft something to send to AIBBC. After some discussion we came up with the following:

- No restrictions on how a player can be used



- A state may request players in general or may request a specific team. If the host state cannot supply the whole team or individuals, then a state may then go to other states.
- Instead of borrowing senior players, a state may choose to forfeit a team. AIBBC would need to specify the points allocation in this circumstance.

Uniforms – do we supply a team shirt for all borrowed players, or can a plain polo or coloured vest be a suitable substitute? Secretary Janet suggested that rather than a maroon polo, we consider a white polo with maroon highlights or panels that will blend better with our uniform shirts.

Secretary Janet asked Kyle if the AIBBC would be able to supply a document stating the terms of borrowing players, both senior and junior, and also asked if all policy documents could be made available on the AIBBC website.

Kyle, as AIBBC secretary responded that the AIBBC site needs to be updated and restructured to be made easier to use, and that forms should be on the site.

Longer term, we need to see if AIBBC would consider reducing the overall team size by going to a single division, but adding additional events such as 6 bowl pairs, or 6 bowl triples.

All COM members are requested to put together a proposal so we have some options to look at in the next meeting.

### **30. Proposal to change one state championship to be more inclusive**

It was suggested that we could look at changing one of the state titles to a different format, more of a medley day so that people are getting a full day of bowls. We would possibly exclude the 4x1's, but the rest are feasible.

As an alternative, it was suggested that we could have sectional play in the morning, then the winners could play a knockout competition in the afternoon. The other players could play social bowls while the knock-out is being conducted. We would need to look at the time required for this to see if it is a feasible option.

President Kyle commented that in NZ they always played sectional to start, to reduce numbers down to the knockout portion of the events.

All COM members are requested to put together a proposal so we have some options to look at in the next meeting.

### **31. Membership/Insurance Fee**

Janet Stockel queried if the motion from last July to refund any association the insurance component if they had their own insurance was a once off? Do we need to put something longer term into effect? Of the various insurance policies Qld has, the Public liability is the only one that affects the general player. The other policies cover items such as transporting mats, volunteers, business insurance – should all associations be paying a portion of these policies?

We will look at how much the Public Liability policy is per player, with a view to re-defining the split between registration and insurance and discuss it at the June meeting, then present something at the July meeting.

### **32. Brochures**

Secretary Janet presented a draft of the brochure. No photos have been added as yet. After some discussion it was decided to take photos at the May Championships for inclusion, showing family groups to demonstrate all ages, plus we want to show that there are local, state, national and international opportunities.

### **33. Gala Weekend**

Further to the earlier discussion (page 1) it was decided that as per the Strategic Planning meeting discussion, we will no longer run the 2 day raffle, instead we will do a numbers sheet. It was suggested that rather than separating first and second skips, that they all go into the same pool. We can trial this next year and see how it goes.

We need to make up a nomination sheet and ask players to specify if they are happy to skip or not. We will put this on the July agenda as a discussion point.

We also need to get the information for events out much earlier and keep sending it out to keep the events in front of people.

**34. Reducing the size of the Committee of Management**

Given the difficulty we have had this year in filling the positions, the COM discussion options for possibly reducing the number of members. One option is to remove the Publicity Officer and one of the Junior Vice President positions. Many committees do not include a publicity person on their committee. The JVP positions currently cover the Registrar and the Games Director, but both positions could be rolled together, or one of them could be passed to the Senior VP. We will put this on the agenda for discussion at the July meeting.

**35. Policies**

Secretary Janet noted that all of our policies should be available on the website. We will get copies of all policies together so they can be reviewed at the next meeting.

**36. Printer for Games Director**

The printer needs major repairs. It was discussed whether or not to replace it. The COM decided that the Games Director could either email draws etc to another COM member for printing or use a local office supply shop if that is more convenient.

**37. Prize Money**

Prize money for all events needs to be reviewed. We will look at those in June. Increasing prize money does not guarantee more players.

**38. May championships**

Secretary Janet queried how the Junior Girls singles would be played – there are 2 nominations, will that be played a best of 3? Yes.

**39. Business cards**

Secretary Janet asked about getting some generic business cards for QIBA, with just the logo, website and secretary email on them, without names so that anyone can use them.

*There being no further business, President Kyle closed the meeting at 1.00pm.*

*Janet Stockel  
Secretary QIBA Inc.  
14<sup>th</sup> April, 2019.*

*Kyle French  
President QIBA Inc.*

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*Next COM meeting, 8<sup>th</sup> June 2019, approx. 3pm (after bowls), Caloundra*

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*Next Delegates meeting, Saturday, 6th July, 2019, Dalby  
Restricted Pairs – 4” bowls, 30’ carpets*

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***Any club or association can request that a COM member attend their events,  
just ask us***

## **Minutes of Committee of Management Meeting held at Uniting Church Hall, Dalby, on Friday, 5<sup>th</sup> July 2019**

Senior Vice President Don Smith opened the meeting at 7.13pm welcoming everyone to Dalby.

**Present:** President Kyle French, Senior Vice President Don Smith, Junior Vice President Angus Young, Junior Vice President Cameron Hancock, Secretary Janet Stockel, Treasurer Roslyn Richter, Immediate Past President Carmel Blyth

President Kyle French and Junior Vice President Cameron Hancock were running late however we were able to do a phone link with them until they arrived.

**Apologies:** Patron Robin Cruikshank. Ros Richter moved the apology be accepted, seconded Angus Young. Carried.

### **Confirmation of Minutes**

The COM meeting scheduled for 8<sup>th</sup> June 2019 did not obtain a quorum and was held over to July.

### **Previous minutes (COM Meeting, 13<sup>th</sup> April 2019)**

*Ros Richter moved the minutes from the Committee of Management meeting on 13<sup>th</sup> April 2019 be accepted as read. Seconded Don Smith. Motion Carried*

### **Business arising from the minutes:**

#### **1. Mens Shed – boxes for bowls**

Ros Richter has requested a quote for 30 boxes but has not heard back so far. (They have been busy building a new shed and will reply as soon as they can).

#### **2. Gala Weekend**

The attendance numbers were the lowest we have had. The committee discussed potential reasons – entry fee too high, not enough prize money, not enough prestige/identity, there is no shield for it for posterity, better advertising, do we need to change the format to be more attractive, for example triples instead of rinks, should we look at getting a liquor licence for the weekend, bbq lunch, find a sponsor, do we need a more lively atmosphere, we need to sell it to the people. The original idea was to get more people involved and attract new people.

#### **3. Souvenir Shirts (2018 Nationals)**

Secretary Janet advised that Sheree Lowry had said there were only 2 orders, should we look at finalizing them. Carmel said she wanted an extra 2 shirts. Secretary Janet asked Carmel to coordinate with Sheree to place a final order.

#### **4. October Championships, Restricted Singles**

Millmerran Association has applied to host the October Championships. It would be at the Town Hall in Pittsworth unless nominations require a bigger venue.

Millmerran Association also offered to host the Restricted Singles if Pittsworth Association pulled out. The restricted events are on a roster system, and Caloundra is next on the list. We would need to take this to the Delegates meeting, as the normal practice is to take the next association on the list.

#### **5. COM Positions**

COM discussed the options for reducing the COM by 2 members. The most sensible way seems to be to remove the Publicity Officer and combine the 2 Junior Vice President positions into one. This would be a constitutional change. It will be discussed at the Delegates meeting tomorrow.

President Kyle French and Junior Vice President Cameron Hancock arrived at 8pm. Senior VP Don Smith handed over the meeting to President Kyle.

There was some discussion on the duties required by a publicity officer or a publicity committee. Publishing QIBILO, looking after our digital footprint (facebook, website, instagram), advertising. It was stated that this person or committee needs to be pro-active, and capable of writing the newsletters and advertisements.

Should the various committees be meeting more than just once a year at strategic planning?

## **6. Auditors Report**

We asked the Auditor to issue a revised Auditors report once the issues arising from the original report were fixed. This has now been received.

## **7. Team Uniform**

Henselite has sold off the garment manufacturing branch of their business to a company called Sports Centre and have given them a license for all of their copyrighted designs.

Sports Centre can make sublimated trousers in 2 designs – tie cord, belt & loop.

## **8. Membership/Insurance**

We will look at how much the Public Liability policy is per player, with a view to re-defining the split between registration and insurance and discuss it at the next meeting.

*Ros Richter moved the minutes be confirmed as read. Seconded Carmel Blyth. Motion Carried*

There were no AIBBC minutes as they have held no meetings since our last meeting.

## **9. AIBBC AGM**

Angus Young advised that he will not be able to attend the meeting as he had planned. As this leaves us with a spot to fill, we will ask at tomorrow's meeting who would like to go.

## **10. AIBBC – invitation from English Carpet Bowls for World Cup**

Angus Young spoke about an invitation that AIBBC received several years ago, and that AIBBC may receive again, from the English Carpet Bowls Association for a World Cup. Angus asked that our delegates be aware of the possibility, as he believes that the reason why the invitation was not accepted last time was that it would cost AIBBC too much. AIBBC do not pay the full amount for sending the Australian Team to New Zealand, so Angus felt this was not a valid argument, and that players should be given the option of whether or not they wanted to go if they were willing to pay for it. Only 8 players are required (2 teams fours, 4 teams pairs, and singles), 30 foot carpets, and held mid year (either May or June) in the off-year to the Trans-Tasman. Trials would not be necessary as the players could be picked straight from the nationals.

Perhaps if the invitation comes again, should it be brought up at the opening ceremony so players are aware of the opportunity, and can express interest in selection.

Angus also mentioned that the New Zealand Nationals are open to everyone, so Australians could go across and compete, we would just need a 22 foot mat to be able to practice on, as they are thin and very fast. We may be able to purchase a mat from New Zealand. Their bowls are slightly smaller than ours also, so would probably need bowls as well, as the bias is different. Angus mentioned that his club has several of the very old 2 piece mats, he thinks that the top piece may be close enough to give us a good feel for the New Zealand mats.

*Don Smith moved the Minutes be confirmed as read, seconded Ros Richter. Motion Carried*

## **Correspondence:**

### **Inward:**

# 6. Bramble Bay IBC closure. They were an independent club.

# 57. Order for championship badges.

Angus noted that on some of his badges the coating is going sticky.

Carmel said they were the 2010 badges, she had already given some to Annette to send back for replacement. Carmel noted that the replacements were incorrect and need to be fixed.

Angus also noted that he thought some of the May Championship badges were incorrect – Lady Champion instead of Ladies Champion. *(Janet checked some old orders at a later time and found that they had always been ordered like this)*. If we wish to change the wording we can do it next year.

Carmel also noted that the font was smaller than it used to be. Up until 2009 the year and event were on the same line, but from 2010 they were printed on 2 lines, making the font smaller. Angus also thinks the style of badge has changed.

# 178. Limestone Coast Tourist Park, Mount Gambier, a further discount on their pricing.

# 226. Trevor & Ann Sander withdrew from team (health problems)

# 204, 208, 217 Team Dinner information from clubs.

Kyle will find out what time we need to be out of the playing venue to see if it is possible to have the meetings at the venue, alternatively there is a camp kitchen at the Tourist Park.

Ros Richter volunteered to follow up and finalise the venue.

# 214. Information from SA about the program, catering, farewell dinner etc.

# 215. Sport & Rec – half year funding documents to complete

*Janet Stockel moved that the Inward be received and the Outward endorsed.  
Seconded Carmel Blyth. Motion Carried*

### **Treasurers Report:**

Angus Young asked about payment for being in the Australian team. It was passed at our 2018 AGM that Qld members be paid \$250 if they go to New Zealand as part of the team. Treasurer Ros said she was not aware Angus had gone. The payment will be organised.

*Ros Richter moved that her report be received and all Accounts passed for payment.  
Seconded Carmel Blyth. Motion Carried*

### **General Business:**

#### **11. Prize Money**

Prize money for all events needs to be reviewed. Secretary Janet will email the current details to COM members.

#### **12. Policies**

Carmel Blyth said she and Robin Cruikshank had already looked at several of the policies and will email the updated versions to Secretary Janet. The COM will then review the rest.

#### **13. Date for next COM meeting**

Our next meeting will be in September, date to be confirmed.

#### **14. Publicity Flyer**

There was a motion on the AGM minutes that the costs be investigated and taken to the next meeting. Secretary Janet forgot to bring the quote.

#### **15. Juniors – compulsory practice**

Several of the juniors asked if they could play against the senior singles players. After some discussion, it was decided to trial one method at the first practice, and a second method at the second practice.

#### **16. Compulsory Practice – skills practice**

We need to check with Robin Cruikshank if skills practices are to be held at the practices.

## 17. State Team

We are in danger of not having a full team this year if anyone else pulls out. In that case, we would need to ask South Australia for senior players.

There was some discussion on putting it to AIBBC about reducing the team size, or even cutting out a whole division. We have previously discussed reducing to one division but adding an extra event or two to make the whole team up to around 40-44 players.

## 18. Juniors – May Championships

Angus advised that he had spoken to several people who had spotted for juniors at the May Championships about not advising junior singles players what shots to play. They are playing a competition. Spotters have specific duties listed in our rule book, and it is against the rules for spotters to tell the players what to do.

## 19. Junior Open Singles

There was some discussion about moving the Junior Open Singles to October instead of May. The juniors can choose to play either the junior event, or the senior Open Singles.

## 20. National Championships 2023

There have been no definite venue suggestions for hosting the Nationals in 2023. Secretary Janet will contact the Caloundra Indoor Stadium for a quote.

## 21. Fundraising

Carmel Blyth spoke about starting to fundraise NOW for 2023. The Nationals are a QLD EVENT, and we should not be dependent on just the association in the host area to provide fundraising.

If we can get a few associations to do Bunnings BBQ or other fundraisers and donate at least some of the proceeds to QIBA for the Nationals, then we don't have as much work to do in the final year. There are a variety of sponsorships around that we can go for as well, but fundraising is very important to be able to host the Nationals and building the fund earlier will make it easier at the end. Last year we had a volunteer group do the BBQ for 2 days at the nationals. They said that if they had known a year earlier, they could have put it in their calendar and done the whole week for us instead of us having to co-opt reserves and players to man it. The same with the bar area.

Angus asked about doing a Calcutta. This is an auction of the players, with people bidding on who they think will win the day. 50% of the prize pool goes to the person/s who win, and the other 50% to QIBA. This would probably only work on the Gala weekend, something to think about.

Carmel was asked if she would consider being the Chairperson of the National Titles Committee for 2023. Carmel said she would have to speak with her family before deciding.

There being no further business, President Kyle thanked everyone for attending the meeting and closed the meeting at 11.40pm.

Janet Stockel  
Secretary QIBA Inc.  
13<sup>th</sup> July 2019

Kyle French  
President QIBA Inc.

=====  
Next COM meeting, September 2019 (Date/venue to be advised)  
=====

Next Delegates meeting, Saturday, 2<sup>nd</sup> November 2019 – Millmerran Association  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.

=====  
**Any club or association can request that a COM member attend their events, just ask us**  
=====

# Minutes of Delegates Meeting held at Uniting Church Hall, Dalby, on Saturday, 6<sup>th</sup> July 2019

President Kyle French opened the meeting at 4.15pm, welcoming everyone to Dalby. Kyle then handed over to Senior Vice President Don Smith to announce the winners of the Restricted Pairs. Senior Vice President Don Smith presented the Certificates and Prizes.

<b>OPEN</b>	Winners:	Toowoomba IBA	Errol & Kaylene Weir
	Runners-Up:	Caloundra IBA	David & Carmel Blyth
<b>CONSOLATION</b>	Winners:	Ipswich IBA	Diane & Ron Knight
	Runners-Up:	Brisbane IBA	Kyle French & Cameron Hancock

Senior Vice President Don Smith read the attendance book for the Committee of Management and Delegates.

<b>Voting Power</b>	Committee of Management	6
	Delegates	20
	Proxies	<u>6</u>
	Total:	<u>32</u>

**APOLOGIES:** Angus Young, Robin Cruikshank

## Confirmation of Minutes

### Previous Minutes (COM Meeting, held at Dalby, day 1<sup>st</sup> February 2019)

*Ros Richer moved the minutes from the Committee of Management meeting on 1<sup>st</sup> February 2019 be taken as read. Seconded by Carmel Blyth.*

### Business arising from the minutes

#### 1. Bramble Bay IBC

Bramble Bay Club has closed down. Its membership has been transferred to Queens Beach IBC

#### 2. AIBBC report

Selection criteria – no further meeting has been held, so the COM is still to review, all the Australian players were made aware of the criteria.

#### 3. Sport & Recreation

For the last report we had to supply some photos from our events, along with the data.

*Diane Knight moved the minutes be confirmed as read. Seconded Jean Kassulke.*

*Motion Carried.*

### Previous Minutes (Delegates Meeting, held at Dalby, Saturday, 2<sup>nd</sup> February 2019)

*Don Smith moved the minutes from the Delegates meeting on the 2<sup>nd</sup> February 2019 be taken as read. Seconded by Carmel Blyth.*

*Motion Carried*

### Business arising from the minutes

#### 4. Storage boxes for bowls

Ros Richter has requested a quote for 30 boxes from the Mens Shed at Pittsworth.

#### 5. Criteria for borrowing Senior players at Nationals

The criteria was discussed at Strategic Planning and COM meetings. We need to send feedback to AIBBC so they can look at it along with feedback from other states, and then formulate a criteria for all states to follow. For further details see minutes from April COM meeting.

Kaylene Weir asked what would happen if we only put in a single division and ask another state to supply the other division? Would another state have sufficient players to field a 3<sup>rd</sup> division?

President Kyle requested we leave this discussion to the next meeting when we should have additional information from AIBBC.

## **6. Australian Selection**

Kaylene Weir congratulated the Australian Selectors on having done a good job of selecting, it was a very compatible team.

## **7. 2018 Nationals - carpets spacing**

At the 2018 National Championships in Caloundra, there was some confusion as to how far apart the carpets had to be. We had spaced them with what we thought was sufficient only to be told more space was required. We have requested that AIBBC provide to each state a specification sheet showing the minimum spacing required between carpets.

## **8. May Championships**

The attendance at the May Championships was somewhat low a letter is to be sent out to Clubs and Associations detailing Queensland events and encouraging nominations once dates for 2019 have been set.

## **9. Penalties for Behavior**

At the last meeting Angus Young suggested that COM should have a discussion regarding penalties on behaviour, quite independent of the personal disputes that occurred at the October event, about penalties for offences against bowls.

Angus feels the Disputes Committee is there to deal with issues between players, not between players and the game. COM should have an interest in preserving the integrity of the game and not allowing certain behaviors to carry on and set a precedent. COM should have its own position on penalties separate from the Disputes Committee. President Kyle said it would be discussed further at the next COM meeting.

**10. Sport & Rec – YATS (Young Athletes travelling Subsidy) events.** Once every 2 years juniors can claim for state or national events but must be over 400km as crow flies. We are not sure we can apply any more as we are not a nationally recognised sport. We will need to look into it.

## **11. Report on Craft Table**

Gayle Sutton stated that it is pathetic that a report has still not been written for Kay Marshall on how the goods she made for the trade table went. Ros Richter commented that some items such as beanies and scarves were not really suitable for Queensland.

It was queried how much we paid Kay for materials, and what we made on craft and souvenirs. Kaylene asked if the table should be souvenirs only, not craft items? These items could then be sold on the raffles table, which means we would not need volunteers to man the craft table.

*Carmel Blyth moved the minutes be confirmed as read. Seconded by Diane Knight.*

*Motion Carried.*

## **Previous Minutes (Strategic Planning, Saturday, 2<sup>nd</sup> March 2019)**

*Don Smith moved the minutes from the Special Delegates Meeting on 2<sup>nd</sup> March 2019*

*be taken as read. Seconded Cameron.*

*Motion Carried*

## **Business arising from the minutes:**

### **12. New Members**

Cameron Hancock asked if we had contacts for clubs and associations that may have dropped away over the year, also the various social clubs. Maybe some of them might be interested in joining or re-joining the QIBA.

Kaylene Weir brought back a variety of literature from New Zealand for us to look at for ideas.



### **13. Selectors**

Nelson Thomas stated that he was not in favour of more than one selector per association.

It was asked if the Constitution can be changed at any meeting, or just the AGM? We will try and find out.

*Daphne Ladlow moved the minutes be confirmed as read. Seconded Meryl Petrie.*

*Motion Carried*

### **Previous Minutes (COM Meeting held at Toowoomba, Saturday, 13<sup>th</sup> April 2019)**

*Ros Richter moved the minutes from the Committee of Management Meeting on 13<sup>th</sup> April 2019 be taken as read. Seconded Cameron Hancock.*

*Motion Carried*

### **Business arising from the minutes:**

#### **14. Mount Gambier accommodation**

Only 5 or 6 cabins have been booked, the balance of the team have made their own arrangements. Gayle Sutton queried if it was worth doing again with so many of the players not supporting the team accommodation.

#### **15. Notices from other associations for bowls events**

We have asked that associations send us flyers for their game days and weekends so we can publish them to as many of our contacts as possible in order to try and get more nominations happening around the associations. People can't nominate if they don't know something is on.

#### **16. Penalties**

Wording for a penalty was suggested at the February meeting, and after discussion it was to be submitted for the July meeting. See notice of motions.

#### **17. New Members – retirement villages**

Jean Kassulke said that if her village is any indication then there is little interest. Also, many people don't think they are good enough to play outside their villages.

#### **18. Storage boxes for bowls**

It was queried if we had asked Vince Lakin if he was interested in making the boxes, if the materials were paid for.

#### **19. Insurance**

After a brief discussion on the policies, President Kyle said he would take to Abbey at Your Insurance Brokers to see if they could supply a plain English summary of the various policies for the next meeting.

#### **20. Prize Money**

Prize money for all events needs to be reviewed. We will look at them.

*Nelson Thomas moved the minutes be confirmed as read. Seconded Gayle Sutton.*

*Motion Carried*

### **Correspondence**

#### **Inward Items:**

**c52. Yarraman IBC**- Glenn Casey would like more info.....

**c70. Caloundra Dist IBA** – Hall hire & raffle May Championships

**c96. BOQ** - debit card application forms

**c154, 155, 156. Palmwoods, Maroochydore, Buderim** – clubs affiliated with Nambour IBA

Kaylene Weir said independent clubs should be able to nominate for restricted events, they pay the same affiliation fees as associations.

**c212. NSW Association** - requested to borrow Justin Blyth again this year.

It was queried why we are allowing that when we have so few reserves. Carmel Blyth said that Justin is only just 11, too young, insufficient concentration levels for the senior side.

Nelson Thomas said we should make a policy of not giving away juniors if they can play in the senior side, or look at moving another junior to the senior side and putting the younger player into the junior event.

#### **Outward:**

**c7-9. Subject to approval letters**

**c54. AJ Parkes** – badge order

*Janet Stockel moved the Inward correspondence be received and the Outward endorsed, seconded by Jean Kassulke. Motion Carried.*

*Don Smith moved Standing Orders be in place at 6.15pm. Seconded Carmel Blyth. Motion Carried*

*Carmel Blyth moved Standing Orders be rescinded at 7.00pm. Seconded Don Smith. Motion Carried*

During the dinner break President Kyle French presented Dalby Patron Peter Kucks with a cheque to help defray the costs of hosting the Restricted Pairs, and thanked Dalby Association for providing dinner.

### **Treasurer's Report**

Treasurer Ros Richter presented her report.

Nelson Thomas request an itemized statement of the Scarborough donation account.

*Treasurer Ros Richter moved that the Treasurer's Report be received and all Accounts be passed for payment. Seconded by Carmel Blyth. Motion Carried*

Ros handed in her resignation as Treasurer. President Kyle thanked Ros for all her hard work over the years. He then advised the meeting that we had to have a treasurer and requested nominations or volunteers from the floor.

Ros briefly described the work required, advising that there is a QIBA computer. All of the accounts are up to date as of the meeting and will provide assistance if required.

The position might be able to be held over until the next meeting, we will need to check with the Office of Fair Trading.

After a time, Caitlin Yarrow offered to take the position. *Carmel Blyth moved we accept Caitlin as Interim Treasurer until the AGM. Seconded Jean Kassulke. Motion Carried*

*Carmel Blyth moved that the signatories at the bank be Kyle French, Janet Stockel and Caitlin Yarrow, with two of three people to sign. Seconded Jean Kassulke. Motion Carried*

### **Notices of Motion**

Scrutineers were appointed: Dulcie Casey, Pat Wanka, Cameron Hancock.

### **1. Proposed change to State Championship Events - From February meeting**

#### **Labour Day long weekend: 4" bowls on 30' carpets.**

**Saturday** - Open fours. Australian rules. (12 live ends)

**Sunday** – Men's singles & Women's singles & Junior open singles. Australian rules (15 live ends)

**Monday** – Mixed 2 bowl pairs. Australian rules. (12 ends with only the last end live)

#### **Last weekend in July: 4" bowls on 30' carpets.**

**Saturday** – Open pairs. 2x2x2x2. Australian rules. (12 live ends)

**Sunday** – Open 2 bowl triples. Australian rules. (12 live ends)

#### **3rd weekend in October: 4 ¾" bowls on 24' mats.**

**Friday night** – Open pairs & Junior Pairs Qld rules.

**Saturday** – Gentlemen's singles, Ladies' Singles, junior singles (open, boys' & girls') Qld rules.

**Sunday** – Open 4x3 rinks. Qld rules.

**Restricted events to remain as they are.**

**Moved Angus Young (at Feb meeting) seconded Nelson Thomas.**

**Motion LOST 12/20**

## **2. Penalty for rule on Electronic Devices (rule already carried)**

**FROM November meeting – Penalty for Motion for electronic devices**

*MOTION MOVED/CARRIED NOVEMBER MEETING:*

*“At all QIBA run events, All electronic communication devices shall be either switched off or on silent whilst in the playing venue. If on silent, devices should not be used or checked whilst playing a game unless special dispensation is granted by the Controlling Body. These include mobile phones, pagers, iPads, iPods/MP3 players, radios etc.*

**Suggested penalty:** One warning to be given to the offending person by a member of the State Events Controlling Body (QIBA COM). This warning will remain current for the remainder of that scheduled event. If this warning is breached by the same offending person a second time during the same schedule event, then the following penalty shall apply:

Immediate disqualification of game being contested and where applicable any further games that may be contested on the same day. No substitute/s permissible - ie – if this is a team event the whole team is disqualified.

The motion was withdrawn, to be re-worded for next meeting.

## **3. Notice of Motion from Strategic Planning Workshop**

*That the Referees and Umpires committees be combined.*

Jean Kassulke moved the motion. Seconded by Kaylene Weir.

Vote - Yes 30 / No 2

*Motion Carried*

## **4. Notice of Motion 2 from Strategic Planning Workshop**

*That with the Referee exam the theory portion be a ten-year term, with the practical portion remaining at a five-year term.*

Glenn Casey moved the motion. Seconded by Jean Kassulke.

Vote - Yes 29 / No 3

*Motion Carried*

*Meryl Petrie moved that all voting papers be destroyed. Seconded Daphne Ladlow.*

*Motion Carried*

## **GENERAL BUSINESS:**

### **21. Gala Weekend**

There was some discussion regarding options to improve the appeal of the Gala Weekend.

- Change things around
- extend the prizes to 15 (from 10)
- don't divide the skips into first and second
- swap leads and skips in a game
- don't centre kitty
- do bi-annual instead of every year

### **22. Publicity & Finance Committees**

*It was moved by Don Smith that we combine the Publicity and Finance/Fundraising committees.*

*Seconded Glenn Casey.*

*Motion Carried*

### **23. Reducing COM size**

Given the difficulty we have had this year in filling all the positions, options were discussed for reducing the number of members. One option is to remove the Publicity Officer and one of the Junior Vice Presidents. Many committees do not include a publicity person on their committee.

The JVP positions currently cover the Registrar and the Games Director, but both positions could be rolled together, or one of them could be passed to the Senior VP.

Don Smith moved that the Committee of Management be brought back to 7 by removing one Junior Vice President and the Publicity Officer, seconded Gayle Sutton.

**This will be put on the agenda for November.**

#### **24. AIBBC AGM delegates**

Angus Young has advised he will not be able to attend the AGM as he had planned, so we are able to take another person. President Kyle asked if anyone was interested in attending, with no takers, Kyle then offered it to Daphne Ladlow who accepted.

#### **25. Junior Open Singles**

It was suggested that we consider moving the Junior Open Singles from May to October. This would mean that the juniors could choose to play in either the Senior or Junior event.

#### **26. Uniforms**

Henselite has sold the clothing part of their business to another company and given them the sole license for the Henselite designs, which includes our own shirts.

#### **27. Restricted Singles, November**

Pittsworth has pulled out of the Roster. Millmerran Association has sent a letter offering to host the event instead.

The Restricted events are on a roster system, Caloundra is the next association on the list. We have already sent Caloundra a letter asking if they would be willing to host this year, David Blyth advised that they had already discussed it at a meeting and were willing, however they are also happy to stay in their current position if Millmerran wants to be added to the roster in place of Pittsworth.

#### **28. October Championships**

Millmerran Association has sent a letter offering to host the October Championships at the Pittsworth Town Hall. If that venue proves too small once nominations have been finalized, then it can be moved to the Showgrounds instead. It was moved by Ros Richter that Millmerran host the October Championships, seconded Cameron Hancock. *Motion Carried.*

#### **29. Restricted Events**

Kaylene moved a motion that if players have not arrived by 9am, the players are given a 10 minute grace period, and then if still not there, the draw will be done without non-arrivals. If all teams are present at 9am the draw can be done. Seconded Cameron Hancock. *Motion Carried.*

#### **30. Gayle Sutton**

Gayle spoke regarding a situation that arose at the May Championships where she came upon 2 people who were speaking of her father, Nelson Thomas, in a derogatory manner. Nelson may not be to everyones liking, but he has contributed a lot to bowls over the years.

#### **31. National Championships**

Kaylene Weir spoke regarding our ability to host another National Titles. Our volunteer numbers are dwindling, and we had to get a visiting South Australian to be our Games Master after the person we had organized pulled out a day prior to the Nationals.

Meryl Petrie stated that Caloundra Association had discussed hosting it again and would like to see a schedule of fundraising amongst the various associations so that the burden of fundraising does not fall mostly on a single association. We need to start fundraising NOW so that it should be mostly done before we get to 2023, and it is one less thing to worry about in the year we host.

Caitlin Yarrow said that some community groups such as Scouts have Community Volunteer Badges that their members can earn by volunteering.

It was asked if the AIBBC could appoint a person to be Games Master every year rather than the states having to find their own? Carmel Blyth thought that has been brought up at last years AGM?

Carmel also stated that It is QUEENSLAND who hosts the National Championships, not just a single local association. Every association needs to pitch in and help.

**32. Honorarium**

Gayle Sutton moved that as Janet Stockel is currently doing double duty as Secretary and Assistant Secretary that Janet be paid both honorariums, seconded Cameron Hancock.

*Motion Carried.*

**33. Coaching Dates**

Millmerran Association has requested a Coaching Clinic, a date is to be set.

**34. Skills Practices**

It was asked if there were going to be skills practices at the Compulsory Practices. There will be, we will contact Robin Cruikshank to make sure he has a program ready.

There being no further business President Kyle French thanked everyone for their attendance at the Restricted Pairs and the meeting, and declared the meeting closed at 9.35pm

Janet Stockel  
Secretary QIBA Inc.  
31<sup>st</sup> July 2019

Kyle French  
President QIBA Inc.

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Next COM meeting, September 2019 (Date/venue to be advised)

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Next Delegates meeting, Saturday, 2<sup>nd</sup> November 2019 – Millmerran Association  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.

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**Any club or association can request that a COM member attend their events, just ask us.**

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## **Minutes of Committee of Management Meeting held at Toowoomba Bowls Hall, on Sunday, 15<sup>th</sup> September 2019**

President Kyle French opened the meeting at 10am and welcomed everyone to Toowoomba, and our new Treasurer Caitlin Yarrow to her first meeting.

**Present:** President Kyle French, Senior Vice President Don Smith, Junior Vice President Angus Young, Junior Vice President Cameron Hancock, Secretary Janet Stockel, Treasurer Caitlin Yarrow, Immediate Past President Carmel Blyth.

**Apologies:** Patron Robin Cruikshank.

### **Previous minutes (COM Meeting, 5<sup>th</sup> July 2019)**

*Carmel Blyth moved the minutes from the Committee of Management meeting on 5<sup>th</sup> July 2019 be accepted as read. Seconded Don Smith. Motion Carried*

### **Business arising from the minutes:**

#### **1. Mens Shed – boxes for bowls**

We believe Ros Richter is following through with this, we will check with Ros to confirm.

#### **2. COM Positions**

There was a brief discussion on this. It would be a change to the constitution, and it was decided to put it the agenda for the February meeting. Even if this was passed at the next AGM, it would not take effect until the following AGM, we would still need to vote for 9 people.

Angus Young felt that being on the COM could be a drawcard for some people to be on sub-committees, and are we limiting ourselves of opportunity? If some minor positions are vacant then so be it, the rest of the COM can cover it.

#### **3. Gala Weekend**

There was a discussion on having the Gala Weekend every second year rather than every year. This was held over to general business.

#### **4. Invitation to World Cup**

There has been an approach from New Zealand about a proposal for the World Cup in 2021, then every 4<sup>th</sup> year. This would mean that the Trans-Tasman would become every 4 years instead of 2 years. The selection procedure would be similar for both events. The team format has not been finalized, nor have the playing conditions and equipment. NSW is proceeding as if the Trans-Tasman will be held in 2021 but will have enough notice to cancel if necessary.

President Kyle noted that if the World Cup became a proper event, then it would be a chance to have Indoor Bowls becoming a recognized sport in Australia, which could help with funding.

#### **5. Badges**

Carmel and Angus both said that they had championship badges that were deteriorating – the clear coating over the text is de-stabilising. There was also some discussion about the style of the badges, the text has become smaller over the years, and we may need to look at the style of the badges. Angus also felt that the wording seems to have varied over the years.

It was decided to look at the selection available from AJ Parkes and also other badge suppliers.

#### **6. Junior Open Singles**

The possibility of moving the Junior Open Singles from May to October was brought up at the last meeting. This year the numbers in the various junior events meant that they took a lot time to play. It could be advantageous to move one event to reduce the pressure in May. In October any juniors could choose to nominate in the senior event instead.

## 7. 2023 National Championships

We obtained an estimate from the Caloundra Stadium to hire the venue again in 2023. They cannot give us an exact quote at this time (too early), but \$21,000 at current pricing, subject to pricing increases.

Caloundra is an easy location for the other states to get to as they can fly into either Brisbane or Maroochydore, and there is plenty of accommodation available.

Everyone is for Caloundra, but we should not be relying only on the members of Caloundra to do all the organising and fundraising. Members of other associations, particularly those with representative players, should be willing to become involved in some way. We will add more to this in general business.

It was moved by Carmel Blyth, seconded Caitlin Yarrow, to ask them to pencil in a booking for us, subject to us being able to confirm Caloundra as the next venue. Motion Carried

*Carmel Blyth moved the minutes be confirmed as read. Seconded Caitlin Yarrow. Motion Carried*

## **Previous minutes (Delegates Meeting, 5<sup>th</sup> July 2019)**

*Carmel Blyth moved the minutes from the Delegates meeting on 5<sup>th</sup> July 2019 be accepted as read. Seconded Cameron Hancock. Motion Carried*

## 8. Carpet Spacing

Carmel Blyth asked if we had had a response from AIBBC about the carpet spacing. Kyle said he did not receive the letter Janet emailed him regarding the carpet spacing. It will be re-emailed to the new AIBBC Secretary, Anne Draffen.

## 9. Penalties for Bad Behavior

Junior VP Angus Young said he thought the COM should be more involved when incidents happen. Angus also believes that the Games Director should be advised of any warnings etc, so that the Games Director can ensure that nominations are in order for events prior to draws being done.

Angus also felt that any penalties to bowlers should be published as a deterrent factor. Keeping results a secret does not benefit the sport into the future. It was asked how the information should be made known – through the minutes, Qibilo, letters to associations.

This will be put on the November agenda as a discussion point.

Cameron Hancock said the current disputes process is aimed at assisting 2 parties to resolve a difference, rather than assuming there will be a party at fault. We may need to consider if we should change the way the disputes committee functions.

1. Resolve a difference between 2 parties by clarifying what happened.
2. A breach of the rules of the game, or code of conduct, which may require a penalty.

## 10. Electronic Devices

There was some discussion on this topic. If a device is distracting to a player then is that the problem of their team? The opposition is probably happy to have a distracted opponent.

Should the Skip be checking that their players have their phones turned off or on silent?

It was asked who the “controlling authority” is in the proposed penalty. The Games Director is in charge of QIBA events, not the COM. It was considered if the wording should be amended to clarify the inclusion of events – championship, restricted, practices. Angus Young will contact Gayle Sutton to revised the wording.

## **AIBBC meeting**

The minutes from the AGM are not available as yet.

Angus Young attended a COM meeting at the completion of the Nationals.

- It was passed that the AIBBC provide a drinking station at the Nationals, they will try to get a sponsor for it. Victoria already provides water, Staminade and Powerade to their players via 20 litre drums.
- There are not enough umpires.
- Timing issues – it was suggested that 2 “time-outs’ be available to each team during each game. This would be opportunities where the skip could advise an umpire they are using one of their allowance, and would give them 2 minutes to look at the head instead of only 1 minute.
- Victoria has advised AIBBC to expect a lifetime ban for Chris Price.

Kyle French attended the umpires meeting.

- Tasmania had advised that none of their players are allowed to umpire
- The item about states supplying 5 umpires has disappeared from the by-laws
- Some people have been doing their tests using the 2013 book instead of the 2014 book
- Victoria will be measurers
- There was an umpire who was chocking kitties using his fingers, sometimes moving it
- There were instances of umpires not actually measuring, but making a decision by sight only
- Should we be training our players as competent measurers to avoid calling umpires
- Standards of measuring seem to be lacking – discuss at November
- In 2020 there will be a trial of being able to use mobile phones as torches, but only on the last bowl of each end, for each team. Should we consider having torches available at all mats
- Driving, subject to interpretation – warn players on the carpet, and next ones if necessary
- Foot and hand faulting, players to be warned, if continue they will lose a bowl
- There is to be a review of rule book, with a view to removing rules that have no practice purpose

## **Correspondence:**

### **Inward:**

- # 7. SAIBBA – asked if we had a spare Caloundra swinger. There was no further contact.
- # 8. We Can Make A Difference – social club based in Burpengary – advised they are closing due to decrease in membership.
- # 57. Nelson Thomas – requested copies of letters sent by team members advising they could not attend the Boonah compulsory practice and also the Nambour practice.  
The letters were sent to Chairman of Selectors David Blyth. It was then his responsibility to advise his fellow selectors. The COM felt that the letters should not be further distributed, as some may contain sensitive information.

*Janet Stockel* moved that the Inward be received and the Outward endorsed.  
Seconded *Angus Young*. Motion Carried

*Kyle French* moved Standing Orders be in place at 12.50pm. Seconded *Don Smith*. Motion Carried

After the dinner break, *Cameron Hancock* moved Standing Orders be rescinded at 1.30pm.  
Seconded *Carmel Blyth*. Motion Carried

## **Treasurers Report:**

The Treasurers Report was presented.

*Janet Stockel* moved that the report be received and all accounts passed for payment.

Seconded *Carmel Blyth*. Motion Carried



## **General Business:**

### **11. Funding**

The new funding application has not yet been received. The COM discussed our current allocations and how it might change. We cannot finalise anything until we get the new application.

### **12. Bank of Queensland term deposit**

One of our term deposits is coming up for renewal. Caitlin will go to the bank during the week and organise it.

### **13. Shoes for State Team**

At the Nationals some players were wearing coloured or partly coloured shoes. After checking the by-laws and the team directive, it still says white shoes for ladies, and white or tan shoes for men.

*The AIBBC rule book contains the following:*

- *Law 2.F.1 (Equipment - Protection of the Carpet): Footwear must be clean, flat soled shoes without heels.*
- *By-Law 3.G.1 (National Championships - Dress for Championship Play): The regulation dress for Championships and in the Venue shall be the respective State Authority's regulation uniform or nominated clothing as per each State's requirement.*

*The QLD rule book contains the following:*

- *Rule 1.G.1 (Equipment - Protection of the Mat): Footwear must be clean, flat, smooth soled shoes without a heel.*

After looking at the wording in the 2 rule books, the COM will put a recommendation to the November meeting that the wording of the by-laws and directive should be amended to be clean, flat, smooth soled shoes without a heel, as this will then be in line with both rule books.

### **14. Acceptance Form**

The form currently is to be returned by the Sunday of the May Championships, however as the team is now selected prior to that, the date should be changed so we have all the forms back before the selectors meeting. It was proposed the return date be 31<sup>st</sup> March.

Moved by Janet Stockel, seconded Angus Young.

Motion Carried

### **15. Team and Farewell Dinners**

At the second compulsory practice the numbers for the team dinner had to be finalised. Unfortunately, several team members did not advise that they were bringing a non-team person to the team dinner, nor did they pay for the extra dinner.

There was also some confusion with at least one player thinking they had ordered farewell dinner tickets at the compulsory practice but had not. This meant that tickets were not ordered for them and they missed out on going. Secretary Janet proposed a new form to go out with the other team forms to cover both dinners, the form to be returned by every player. Janet also requested that the forms be returned at the first practice so there is time for any follow-up that might be required.

We will bring it up at the delegates meeting to let everyone know it will be current as of next year.

Angus Young asked if everyone was happy if he started looking into possible venues for the team dinner next year (Ballarat). Yes definitely. It was requested however that preference be given to single level venues, as the stairs this year provided some challenges. Price to be under \$30 per person if possible.

### **16. Pre-Tournament nominations**

Secretary Janet requested that entries for the pre-tournament be finalised at the first practice in future, as this year that worked well.

## **17. By-Laws, Operational Procedures and Constitution**

These were presented to the delegates in February and July, however none of them were brought up and voted on. We do need to follow-up on these.

## **18. Team Accommodation**

It was asked if we would organise team accommodation next year. No, this years response was too poor, it is not worth us doing it again. People will need to get their own accommodation.

Carmel Blyth asked about accommodation for 2021 in Tamworth NSW. There is another event (AgEquip) happening the week prior to the Nationals, and we have been told that many people from that event stay over through the weekend and they apparently book from year to year, which does affect the arrival of the indoor bowls people. Anyone who is interested in nominating for the team for that year will need to have accommodation booked before next years nationals, or it may be difficult.

We will bring this up at the October Championships. We could consider at taking expressions of interest in who would like us to book something, however we would need to know requirements (how many people per room – single, twin, double, family).

## **19. Gala Weekend**

We need to decide if we are going to run it next year or skip it until the following year. If we are going to have it, we need to decide if it will be run as a 4 ¾" or 4" event, we need to start advertising it now. We would also need a venue. Do we also consider holding it at a different time, perhaps mid to late May. We could also consider alternating the format each time, between 4 ¾" or 4".

We will put this on the November agenda for discussion.

## **20. Prize Money**

Prize money for all events needs to be reviewed. Secretary Janet will email the current details to COM members.

## **21. Uniforms**

Secretary Janet has some samples of trousers from Sports Centre, in both a belt and loop style, and an elastic waist. Janet has also spoken with Lynne Walker who used to work for Henselite, but now works for Hunter Bowls about getting a catalogue and price list.

We would need to consider if we stay with fawn trousers and get them made to a colour we are happy with or consider changing men and ladies to the same colour.

It was asked whose decision it is to say what the uniform will be. Is it the team members, the delegates, or the COM? Should the team members have a say, or should they accept the decision of the QIBA (either COM or delegates) as to what the uniform is? In most organisations the players don't get a choice, the management makes the decision and the players wear it, like it or not.

Cost-wise, with the current uniform QIBA subsidised the cost of the uniform components by half. If we make changes to the uniform will we still do so? A sponsor would be great, but not easy to find.

We could take the samples to the Caloundra manufacturer to see if she could make the same styles. We will get some quotes from various manufacturers.

## **22. Fundraising for 2023 Nationals**

We spoke at the last meeting about getting more associations to help with the fundraising. Unfortunately, there are associations who simply are not interested beyond how we can help them. If they don't have state team members in their own area, they don't seem to care, so asking them to raise money for us could be an uphill battle.

QIBA needs to look at how we can raise money. We need to look at the companies like Bunnings, the various shopping centres etc to find out what criteria they have. Some (like Bunnings) want to support local groups, but that means that a local group would have to take the lead for us.

Another suggestion is to run a major raffle with larger cash prizes (\$300, \$150, \$50) and sell tickets until we have sold our target quantity, rather than having a closing date.

Chocolate fundraiser – we have done this before, we could look at it again.

Bingo night – we could talk to Caloundra association to see if they would host a special bingo event for us.

Overall, we need to raise at least \$25,000 to \$30,000 over the next 4 years to cover expenses that don't have corresponding income (eg: farewell dinner, raffles), the venue hire will be approx \$20,000. While we may be able to get a grant from Council, it likely won't cover the entire amount, last year it was only half.

Team members need to consider what they and their association can do to help with any of the above suggestions, or anything else they can come up with.

Angus suggested that we need to be more hardline with the registration fee. One of the problems we have at present is that not all clubs and associations register all their members, only the ones who want to be registered.

The other option is to expand our fundraising beyond the bowls community, out into the wider general community also. This could also raise our profile, but we still need people willing to get out there.

### **23. National Championships 2023 – steering committee**

Cameron Hancock asked Carmel Blyth if she had given any thought to being the chairperson of the next National Titles Committee. Carmel is undecided at present

### **24. National Championships 2023 – farewell dinner**

The farewell dinner this year was \$45. Some people simply cannot afford to go, particularly those with dependents.

It was suggested we look at ways to reduce the cost – for example, can we drop the entertainment? The music tends to be on the loud side, which means shouting to be heard, and not being able to hear other people. We could look at a juke box, or just background music.

Another way to get people there is to make it more fun. It was suggested we could look at a bbq on the beach, or maybe run a bingo evening or trivia in conjunction with the dinner. This would get people involved in the evening, and maybe they wouldn't just eat and run.

The beach bbq, while an attractive idea, could backfire if the weather turned bad on us on the day. Also we would not want people having a few too many and wanting to play in the ocean!

With the bingo, we could look at the Caloundra Bowls Hall, we would need to ask Caloundra how many tables they can actually set up, if they would hire us the hall, and the cost. Caloundra's bingo people could run the bingo part of the evening, we could do a spit roast, the back hall could be used by the caterers as their kitchen, prep and pass area, a bar could be set up in the back area of the hall near the carpark. We could include a bingo sheet and marker pen in the ticket price. Run several short sessions during the night, one when people first there and are waiting for entrée, and second while waiting for the main course, and a third while waiting for dessert. We could also number all the tables and have lucky table draws, with the winning table getting a round of free drinks at the bar, or chocolate bars or snack, or something. Mini games such as blowing up balloons and popping them to get a treat from inside.

We might also be able to use their bus to shuttle people there.

We would need to send a letter to Caloundra to see firstly if they could seat enough people, and then if they can, we can sit down with their committee to discuss options.

### **25. Policies**

Carmel Blyth said she and Robin Cruikshank had already looked at several of the policies and will email the updated versions to Secretary Janet. The COM will then review the rest.

**25. QLD v NSW**

At the recent nationals, there was a discussion about starting an event between QLD and NSW, based on the Welsh Trophy from NZ, with mens and ladies triples, mens, ladies and mixed pairs and mens, ladies and mixed fours, using a total of 12 players. Kyle is working on a draft draw at present. The first event would probably be held at Mounties, still working on a suitable date.

There being no further business, President Kyle thanked everyone for attending the meeting and closed the meeting at 4.00pm.

Janet Stockel  
Secretary QIBA Inc.  
28<sup>th</sup> September 2019

Kyle French  
President QIBA Inc.

=====  
Next COM meeting, December 2019 (Date/venue to be advised)  
=====

Next Delegates meeting, Saturday, 2<sup>nd</sup> November 2019 – Millmerran Association  
Discussion Points, Recommendations from COM and Notices of Motion  
as per agenda.  
=====

**Any club or association can request that a COM member attend their events, just ask us**

## Minutes of Committee of Management Meeting held at Pittsworth Town Hall, on Friday, 1<sup>st</sup> November 2019

President Kyle French opened the meeting at 7.30m and welcomed everyone.

**Present:** President Kyle French, Junior Vice President Angus Young, Junior Vice President Cameron Hancock, Secretary Janet Stockel, Treasurer Caitlin Yarrow, Immediate Past President Carmel Blyth.

**Apologies:** Senior Vice President Don Smith,

### Previous minutes (COM Meeting, 15<sup>th</sup> September 2019)

*Carmel Blyth moved the minutes from the Committee of Management meeting on 15<sup>th</sup> September 2019 be accepted as read. Seconded Caitlin Yarrow. Motion Carried*

### Business arising from the minutes:

#### 1. Mens Shed – boxes for bowls

Ros Richter has advised that the person she had been liaising with regarding a quote for the boxes has passed away, and no-one else was interested.

Ros said that Millmerran uses a toolbox purchased from Bunnings for \$60 each as bowls boxes. We will look into these and any alternatives.

#### 2. Carpet spacing, National Championships

We had emailed a letter earlier in the year however it went astray and AIBBC did not receive it. Janet emailed it again to the new secretary and has received acknowledgement of receipt. We have also requested that it be tabled at the next meeting, with the view to having a document send out to all states with specifications for carpet placement and any other requirements.

Robin Cruikshank said he thought that would be in the AIBBC's Workplace Health & Safety document. He will have a look for a copy.

#### 3. AIBBC

Victoria has advised AIBBC to expect a lifetime ban for Chris Price, but official notice has been sent to AIBBC as yet.

#### 4. Shoes for State Team

At the Nationals some players were wearing coloured or partly coloured shoes. After checking the by-laws and the team directive, it still says white shoes for ladies, and white or tan shoes for men.

*The AIBBC rule book contains the following:*

- *Law 2.F.1 (Equipment - Protection of the Carpet): Footwear must be clean, flat soled shoes without heels.*
- *By-Law 3.G.1 (National Championships - Dress for Championship Play): The regulation dress for Championships and in the Venue shall be the respective State Authority's regulation uniform or nominated clothing as per each State's requirement.*

*The QLD rule book contains the following:*

- *Rule 1.G.1 (Equipment - Protection of the Mat): Footwear must be clean, flat, smooth soled shoes without a heel.*

After looking at the wording in the 2 rule books, the COM will put a recommendation to the November meeting that the wording of the by-laws and directive should be amended to be **clean, flat soled shoes without a heel**, as this will then be in line with both rule books.

*Robin Cruikshank moved the minutes be confirmed as read. Seconded Cameron Hancock. Motion Carried*

## **AIBBC MINUTES**

*Robin Cruikshank moved the minutes from the AIBBC AGM August 2019 be accepted as read.  
Seconded Carmel Blyth. Motion Carried*

### **5. World Cup**

President Kyle said that NZ had contacted him as they had not received a response from us after the Nationals. AIBBC Secretary Anne Draffen had sent a response however NZ had not received it. Anne has re-sent it, and it has been received. New Zealand have not sent any further information.

### **6. Umpires**

Robin Cruikshank spoke regarding umpires. The Tasmanian management has a directive that none of their players umpire, and they rarely have non-playing umpires. Qld, NSW and SA are all short of umpires. Victoria has the most.

### **7. AIBBC website**

Secretary Janet advised that work had started on upgrading the AIBBC website, it will be a few weeks before it will be completed.

### **8. NZ Proposal**

New Zealand has proposed changing to an afternoon and evening session to make it more spectator friendly, both at the venue and online.

### **9. Guidelines for borrowing senior players**

AIBBC has not sent out any guidelines other than what is in the minutes, the feeling is that it will be up to each state to liaise with the others. A state can borrow one or more players, although it is preferred that if we were to need 4 players, then we should request a team of 4, rather than 4 individuals. In the end though, it will depend on exactly what a state needs.

Each state is required to have a full team, any vacant position will disqualify a state from playing.

### **10. Coaches Course**

The other states had expressed interest in a coaches course (for people to become coaches). Robin Cruikshank (as Australian Head of Umpires) contact AIBBC Secretary Anne Draffen to send something out to the other states.

We also need to run another course for ourselves to satisfy the funding for this year. Robin will organise something for the 14<sup>th</sup> and 15<sup>th</sup> December, in conjunction with our next COM meeting on the Sunday.

*Robin Cruikshank moved the minutes be confirmed as read. Seconded Caitlin Yarrow. Motion Carried*

### **11. Correspondence:**

#### **Inward:**

- # 83. Rockhampton have confirmed they are okay to host the February meeting
- # 104. Notice from Sport & Rec about a Complaints Handling course to be held Wednesday 13 November, Sports House, Milton. Cameron Hancock was interested to go, and also Angus Young. We need to download the current blue card form.
- # 121. Quote for certificates and letterheads. The colour printer has become quite streaky, with a yellow streaks on many prints. *Robin Cruikshank moved to recommend to the delegates that we purchase certificate and letterhead blanks so we only need a black printer, seconded Caitlin Yarrow. Motion Carried*
- # 63 & 118. Our funding has been extended for 18 months, we will receive \$25,800.

Robin Cruikshank moved that the Inward be received and the Outward endorsed.  
Seconded Caitlin Yarrow. Motion Carried

## **Treasurers Report:**

*Caitlin Yarrow presented the Treasurers report, and moved it be adopted, seconded Janet Stockel.*

### **12. Junior payment**

Carmel Blyth asked about payment of \$250 for Justin Blyth for being selected to play for Queensland this year. Even though he ended up playing for NSW he was still selected as part of the Queensland team and is eligible for the payment.

*Janet Stockel moved that the report be received and all accounts passed for payment, seconded Cameron Hancock.*  
*Motion Carried*

## **General Business:**

### **13. October Championships starting time**

The 11.30am starting time for Saturday was queried. Carmel Blyth thought there had been a motion passed to start earlier, at 10am. *Carmel Blyth moved that the Saturday starting time be 10am, seconded Caitlin Yarrow.*  
*Motion Carried*

### **14. Accommodation for Tamworth (Nationals 2021)**

There is another event (AgEquip) happening the week prior to the Nationals, and we have been told that many people from that event stay over through the weekend and they apparently book from year to year, which does affect the arrival of the indoor bowls people. Anyone who is interested in nominating for the team for that year will need to have accommodation booked before the nationals next year, or it may be difficult.

COM asked Angus Young to look into accommodation options for presentation at the AGM.

### **15. Float**

It was asked about withdrawing a raffle float at the beginning of the year and holding it until after the last event in November before re-banking it. We will do that in future.

### **16. \$10 nomination fee**

It was asked when the \$10 nomination fee for QIBA events was passed – February 2016.

### **17. Raffle prizes**

At the Strategic Planning workshop it was suggested we drop the weekend raffle at State Titles and instead increase the number of prizes in the daily raffle. We have not implemented this.

### **18. Income/expense summary – state events**

It was suggested we do an income/expense summary for each of our events to look at profitability.

### **19. QIBA Event sponsors**

We need to make a list of all the sponsors for our various trophies and write to them to see if they are still interested.

### **20. Brian Fitzgerald**

Brian passed away recently. He was a member of the NSW team for many years.

### **21. Media coverage October Championships**

President Kyle congratulated Sheree Lowry on the media coverage she was able to obtain for the October Championships. There is a link on the QIBA facebook page for anyone who would like to see the report.

### **22. Gala Weekend**

After a discussion, COM decided to recommend skipping the Gala for next year so we can better organise and advertise it for 2021.

**23. Electronic Communications**

Angus Young asked if we were going to allow any electronic communication to occur during a game? He put forward Curling as an example – all electronic communication devices are banned on the playing area, with severe penalties for anyone caught using one. This is to stop cheating by any outside interference, coaching or advice to players during games. COM decided NO.

Generally, we need players and spectators to be better behaved.

**24. Restricted Roster**

Robin Cruikshank queried why Callide Valley was not currently on the July roster. Several years ago it was decided to remove associations from the July roster who did not have sufficient 30 foot carpets for the event, as it was decided not to transport carpets major distances.

**25. Insurance**

Associations and clubs who are not taking the QIBA insurance should be providing us with a certificate of currency as proof they do not need it. This should then be forwarded to our Registrar.

**26. 2023 National Championships**

We obtained an estimate from the Caloundra Stadium to hire the venue again in 2023. They cannot give us an exact quote at this time (too early), but \$21,000 at current pricing, subject to pricing increases.

We will ask them to pencil in a booking for us, subject to us being able to confirm Caloundra as the next venue.

Janet Stockel  
Secretary QIBA Inc.  
3<sup>rd</sup> November 2019

Kyle French  
President QIBA Inc.

=====  
**AUST DAY WEEKEND** - Toowoomba Association - January 2020  
=====

**COM meeting, Sunday 15<sup>th</sup> December 2019, Caloundra**  
**COM meeting, Friday night 7pm 31<sup>st</sup> January 2020, Rockhampton**  
**Delegates meeting & Restricted Rinks, Saturday, 1<sup>st</sup> February 2020 – Rockhampton**  
=====

**RESTRICTED RINKS** - Nominations close 21 days prior to event (11<sup>th</sup> January 2020)  
Names of players to be advised to QIBA Secretary 7 days prior to event  
=====

**OFFICE BEARER and SUB-COMMITTEE NOMINATIONS**

close 6 weeks prior to AGM – 21<sup>st</sup> December 2019

**NOTICES OF MOTION** - close 6 weeks prior to AGM – 21<sup>st</sup> December 2019

**PROXY VOTES** - Must be received no later than 7 days prior to the meeting – 25<sup>th</sup> January 2020  
=====

**5 GAME DAY** - Rockhampton Association on Sunday, 2<sup>nd</sup> February  
Please contact Rockhampton Secretary Gloria Barlow on 4928 9945 or 0409 631 445  
=====

**STRATEGIC PLANNING WORKSHOP** - Saturday 7<sup>th</sup> March 2020, venue to be advised  
=====

**GALA WEEKEND** - 14<sup>th</sup> & 15<sup>th</sup> March 2020 - Caloundra Indoor Bowls Hall, Burke St  
=====

**MEDLEY DAY** - Caloundra Association - Sunday, 29<sup>th</sup> March 2020  
=====

**MAY STATE CHAMPIONSHIPS** – 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> May 2020, venue to be advised  
=====



## Minutes of Delegates Meeting held at Pittsworth Town Hall, Saturday 2<sup>nd</sup> November 2019

President Kyle French opened the meeting at 3.00pm, welcoming everyone to Pittsworth. President Kyle then asked Games Director Angus Young to do the presentations to the winners of the Restricted Singles.

### LADIES SINGLES

<b>OPEN</b>	Winner:	Sheree Lowry	Millmerran IBA
	Runner-Up:	Carmel Blyth	Caloundra IBA
<b>CONSOLATION</b>	Winner:	Val Klein	South Burnett IBA
	Runner-Up:	Dulcie Casey	Dalby IBA

### GENTS SINGLES

<b>OPEN</b>	Winner:	Errol Weir	Toowoomba IBA
	Runner-Up:	David Blyth	Caloundra IBA
<b>CONSOLATION</b>	Winner:	Glenn Casey	Dalby IBA
	Runner-Up:	Robin Cruikshank	Callide Valley IBA

President Kyle thanked Millmerran Association for hosting the Restricted Singles and the Delegates Meeting.

Senior Vice President Don Smith read the attendance book for the Committee of Management and Delegates.

<b>Voting Power</b>	Committee of Management	8
	Delegates	23
	Proxies	<u>5</u>
	Total:	<u>36</u>

**APOLOGIES:** Angus Young is working today but hopes to be here by 5.30pm.

**MINUTES SILENCE:** President Kyle asked everyone to stand for a minutes silence for those who have passed recently, Brian Fitzgerald from NSW and Peter Buckle from Pittsworth.

### Confirmation of Minutes

#### Previous Minutes (COM Meeting held at Dalby Friday 5<sup>th</sup> July 2019)

*Carmel Blyth moved the minutes from the Committee of Management meeting on 6th July 2019 be taken as read. Seconded by Diane Knight.*

#### Business arising from the minutes:

##### 1. World Cup

AIBBC Secretary Anne Draffen had sent a response however NZ had not received it. Anne has re-sent it, and it has been received. New Zealand have not sent any further information.

##### 2. Mens Shed – boxes for bowls

Ros Richter has advised that the person she had been liaising with (Peter Buckle) regarding a quote for the boxes has passed away, and no-one else was interested.

Ros said that Millmerran uses a toolbox purchased from Bunnings for \$60 each as bowls boxes. We will look into these and any alternatives.

Vince Lakin was asked if he would be interested in making them. He will think about it and let us know. We asked if he was to proceed if he could supply us with the cost of materials.

**We still need associations to let us know if they have QIBA bowls and kitties.**

### **3. Membership/Insurance**

President Kyle has not had a chance to look at how much the Public Liability policy is per player, with a view to re-defining the split between registration and insurance. He hopes to have it for the next meeting.

### **4. Promotional Flyers**

We are waiting on some photos to complete the flyer. President Kyle has emailed some to Janet, but not all were received. He will re-send them.

### **5. Prize Money**

Prize money for all events needs to be reviewed at the December COM meeting.

### **6. Championship badges**

The coating on some of the older badges has gone sticky. Carmel also commented that some badges that had been previously replaced had been sent back with the incorrect wording on them.

### **7. Policies**

Carmel Blyth and Robin Cruikshank have already looked at several of the policies and Carmel has email the updated versions to Secretary Janet. The COM will then review the rest.

*Robin Cruikshank moved the minutes be confirmed as read. Seconded Janet Stockel.*

*Motion Carried*

### **Previous Minutes (Delegates Meeting held at Dalby Saturday 6<sup>th</sup> July 2019)**

*Gayle Sutton moved the minutes from the Delegates meeting on the 6<sup>th</sup> July 2019 be taken as read. Seconded by Jean Kassulke.*

*Motion Carried*

### **Business arising from the minutes**

### **8. Sport & Recreation - photos**

For the last report we had to supply some photos from our events, along with the data.

### **9. Guidelines for borrowing senior players**

AIBBC has not sent out any guidelines other than what is in the minutes, the feeling is that it will be up to each state to liaise with the others. A state can borrow one or more players, although it is preferred that if we were to need 4 players, then we should request a team of 4, rather than 4 individuals. In the end though, it will depend on exactly what a state needs.

Each state is required to have a full team, any vacant position will disqualify a state from playing.

### **10. Selectors**

At the strategic Planning Workshop there was a discussion about the possibility of being able to have more than one Selector per association. Errol Weir queried if we had further information on changing the constitution. The Constitution can only be changed at an AGM.

### **11. Item 33**

Ros Richter noted that it was Pittsworth Association not Millmerran who requested coaching.

### **12. National Championships, Carpet spacing**

We had emailed a letter earlier in the year however it went astray and AIBBC did not receive it. Janet emailed it again to the new secretary and has received acknowledgement of receipt. We have also requested that it be tabled at the next meeting, with the view to having a document send out to all states with specifications for carpet placement and any other requirements.

Robin Cruikshank said he thought that would be in the AIBBC's Workplace Health & Safety document. He will have a look for a copy.

### **13. Letters**

Nelson Thomas queried if a letter had been sent out to associations and clubs detailing Queensland events. The date in the minutes was incorrect, it should be 2020 dates, not 2019.

### **14. Young Athletes Travel Subsidy**

Carmel Blyth stated that as we are not a recognized sport, we cannot apply for this funding.

### **15. National Championships, Trade Table**

Nelson Thomas queried if we had sent a report to Kay Marshall about the trade table, what sold, what did not. We are waiting on information from the ladies who tended the table. Gayle Sutton said she has been contacting them, and has some details:

GOOD – bowls cloths, face washers, tea towels, hand towels, childrens items, cushion covers, novelty items, souvenir items a bit pricey, sold well after being discounted.

BAD – beanies, second-hand items.

Many items only sold after they had been marked down in the last few days. We still have quite a lot of the usbs, gadget guys and notebooks. Gayle Sutton will send through the information to Secretary Janet and it will be discussed at the next COM meeting.

*David Blyth moved that Committee Members could remove their blazers. Seconded Diane Knight. Motion Carried*

### **16. Associations sending flyers**

Nelson Thomas asked if associations have been sending flyers for distribution. Some associations bring them to events, we received emails from Caloundra (Christmas Carnival) and Millmerran (5 game day, which had to be cancelled due to lack of nominations).

Are flyers supposed to be sent out in the mail? Shouldn't the associations be sending out flyers to as many people, clubs and associations as possible? When did it become our responsibility to mail out their correspondence? If we are already sending correspondence out they can be added, but not sent as individual items unless by email.

If associations can send us their yearly calendar of events as soon as they set it each year, we can add the information to a calendar list so people can plan ahead.

We can add dates to bottom of minutes or a separate sheet.

South Burnett said they have been emailing information, but we have not been receiving it.

*Sheree Lowry moved the minutes be confirmed as read. Seconded Bob Falkenhagen. Motion Carried*

### **Previous Minutes (COM Meeting held at Toowoomba Sunday 15<sup>th</sup> September 2019)**

*Carmel Blyth moved the minutes from the Committee of Management meeting on 6th July 2019 be taken as read. Seconded by Janet Stockel.*

### **17. Uniforms**

Kaylene queried why we had been getting information on uniforms.

There has been a lot of discussion over the last several years on the colour of the trousers for both ladies and men, there is quite a range in both colours. The mens colour has become very difficult to obtain, and even though Carmel Blyth had made an arrangement with Lowes for a colour they said would continue, that colour also become unavailable.

In July Henselite advised that they had sold the clothing arm of their business. The new supplier, Sports Centre, emailed out a catalogue. Secretary Janet saw that they make sublimated trousers in 2 designs – tie cord / belt & loop, and sent an email asking about the possibility of samples to look at. Sports Centre sent samples at no cost.

Secretary Janet also spoke with Lynne Walker at the recent National Championships. Lynne used to work for Henselite, but now works for Hunter Bowls and Lynne offered to arrange to have a catalogue and price list sent.

The information was obtained so the COM could consider the possibilities of what **might** be done with the uniform in the future, nothing further.

### **18. AIBBC meeting - training players to measure**

At past nationals there have been instances of umpires or measurers from other states providing a less than satisfactory level of competency. To do our best to avoid this, we should be training as many of our players as possible to be competent measurers so that where possible we can avoid calling umpires.

### **19. AIBBC meeting – chocking kitties, not measuring**

At the recent nationals there was an umpire who was chocking kitties using his fingers, sometimes moving it. Chocking the kitty is not allowed.

There were also some instances where the umpire came and did not actually measure, just made a judgement based on sight only. This is also not allowed. If an umpire is called, the umpire must conduct a measure. *Law 4.C.(7).b – conduct measures to determine the outcome of a disputed head when requested.*

The Australian Chairperson of Umpires (Narinda Cawthen) is aware of these things and will be bringing it up at their next meeting.

In 2020 at Ballarat there will be a trial of being able to use mobile phones as torches, but only on the last bowl of each end, for each team. This was used in the International match in May.

*It was moved by Carmel Blyth, seconded Robin Cruikshank that we send a letter to AIBBC, directed to the Chairperson of Umpires, regarding umpires not doing their job properly, and that other states seem to have been told different information. Motion Carried*

### **20. AIBBC meeting – lifetime ban**

Victoria has advised AIBBC to expect a lifetime ban for Chris Price, however nothing had been received as yet.

### **21. Compulsory practices, letters of non-attendance**

Nelson Thomas had asked (as a selector) for copies of letters sent by team members advising they could not attend the Boonah compulsory practice and also the Nambour practice (10/9/19)

The letters were sent to Chairman of Selectors David Blyth. It was then his responsibility to advise his fellow selectors. The COM discussed the matter at the 15 September meeting and felt that the letters should not be further distributed, as some may contain sensitive information.

President Kyle emailed Secretary Janet 4/10/19 regarding the letter from Nelson and copied the response also to Nelson (via email to Gayle Sutton). Secretary Janet made the letters available to look at during the October Championships (18-20 October), Nelson saw them then.

Letters for non-attendance should be either a medical certificate or letter from a doctor, or a letter signed by an employer. The only other reason allowed is an immediate family wedding (invitation to be included). Nelson objected to one letter (email) that was written by a team member citing work but did not include a letter signed by the employer. This should have been picked up but was missed by both Secretary Janet and Chairman of Selectors David Blyth.

David responded saying that the Chairperson of Selectors kept a copy of the letters, and that he had asked all selectors if they wished to see them. No selector chose to. After Nelsons request for a copy of the letters he decided to wait until this meeting, as the letters are the property of QIBA and only the Chairperson of Selectors should have a copy.

Annette Dunstan stated that letters are sent to the Secretary and the Chairperson of Selectors, other selectors can see them but do not have the right to have a copy themselves. Carmel Blyth also supported this view.

President Kyle stated that in future the Selectors should put into practice a procedure to ensure that any letters received should be shown by the Chairperson of Selector to the other selectors, and if any selectors chooses not to see them then that is their choice.

The selectors next meeting would be at the strategic planning workshop, they can look at modifying their procedures regarding letters at that time. Any COM member not otherwise occupied with another committee can sit in on that portion of the meeting.

President Kyle requested that the Chairperson of Selectors write to Secretary Janet to request that a letter be sent to the relevant team members advising that correspondence received was

incomplete, and that any similar letter received in the future would not be accepted, and that penalties may apply.

Dulcie Casey asked if the employer was not available could a 2<sup>nd</sup> in charge sign instead.

Gayle Sutton said that it is legal for her 2<sup>nd</sup> in charge to sign on her behalf.

Carmel Blyth asked what happens with self-employed people? They are their own employer.

Errol Weir said if you are self-employed, perhaps you should state in your letter where you will be on the day and a number where you can be contacted.

President Kyle stated that the compulsory practice dates are set dates every year, and everyone receives that information in their squad letter in February or March. There is ample time for any working person to apply to their employer for time off for practices.

Emailed letters must be signed by the employer and scanned and attached to the email.

## **22. Qld v NSW competition**

Kyle has drafted a proposal and draw for a potential event between QLD and NSW, based on the Welsh Trophy from NZ, with mens and ladies triples, mens, ladies and mixed pairs and mens, ladies and mixed fours, using a total of 12 players. This matter is still in discussion with NSW. The proposed draw will be sent to the people involved in the discussion. NSW is looking at after nationals for a date. A selection process would be up to each state.

*Daphne Ladlow moved the minutes be confirmed as read. Seconded Jean Kassulke.*

*Motion Carried*

## **Correspondence**

*Janet Stockel moved the correspondence be taken as read. Seconded by Robin Cruikshank.*

### **Inward Items:**

**c2. Gayle Sutton** – sent amended wording for penalty (electronic devices motion)

**c95. Pittsworth IBA** – suggesting the financial statement be sent out with minutes.

Ros Richter suggested a Profit & Loss statement after each meeting

**c63. Sport & Rec** - The department is re-structuring the process, funding has been extended for another 18 months whilst this happens.

**c104. Sport & Rec** – invitation for organisations to attend a Complaints handling workshop, Angus Young and Cameron Hancock are looking at attending.

**c10. QSport** - advising of changes to the Blue Card system.

**c17. Sport & Rec** – mid-year report was approved and next funding payment processed.

**c32. Sports Centre** - invoice for uniform garments.

**c23. Max Evans** – emailed letter requesting that the COM review the idea of Juniors playing Seniors at compulsory practices. The Nambour practice will be run the same as the first practice.

**C45. Caloundra Indoor Stadium** – Estimate for an 8 day event was \$20,800 plus any additional venue service provisions required.

If anyone has any other suggestions for a venue for 2023, please let us know.

**c102. Quote for certificates and letterheads** – The colour printer is printing yellow streaks on everything. Annette Dunstan said that she had been printing the certificates and letterheads on her own inkjet rather than the QIBA printer while she was secretary, and that the QIBA printer would be overdue for a service. President Kyle said he would collect the printer and take it to the service agent in Brisbane.

### **Outward:**

None.

*Bob Falkenhagen moved the Inward correspondence be received and the Outward endorsed, seconded by Vince Lakin.*

*Motion Carried.*

## **Treasurer's Report**

Treasurer Caitlin Yarrow presented her report.

### **23. Scarborough donation account**

Gayle Sutton requested an update on the Scarborough donation account.

Errol Weir asked about the balances on the other accounts. Ros Richter advised that a balance sheet will show all of those. A copy was printed out for anyone who wanted it.

Gayle Sutton queried the payments to junior players, including Justin Blyth. Carmel Blyth said that Nelson Thomas was asked in 2017 whether Justin would get paid even if he played for another state, as he was selected as a reserve for Queensland in the first place. Nelson requested that in future he would like to be contacted by letter to be asked if a person qualified for payment.

Gayle Sutton spoke about the conditions of the donation, however Gayle stated that if something relating to junior came up that was outside the parameters, QIBA could write to Nelson requesting permission to use some of the money.

Kaylene Weir asked if the Scarborough representatives would be willing to donate the money left in the account towards the running of the 2023 National Championships. Nelson said that he did not think he would like all the money to be used, perhaps a portion. President Kyle said QIBA would send a letter to Nelson with the suggestion.

Nelson asked if a proper accounting of the Scarborough money had been done. President Kyle has been looking at the transactions, there were some monies that were incorrectly taken from that account, and that he believes approximately \$60 still had to be transferred to balance it. Kyle will do a spreadsheet for all of the transactions.

Gayle queried if money had been paid to juniors for 2018 national representation. Ros Richter said it had not, as the nationals had been held in Queensland. President Kyle ask Nelson if he would like to pay the 2018 junior players, and if that would include Justin Blyth (who played for NSW). Nelson agreed to pay for the 2018 juniors including Justin.

Secretary Janet asked if Gayle still had the original letter with the conditions. Gayle said she did and would email it to Janet.

### **24. State Title nominations**

An old nomination form was accidentally sent out, and Queens Beach Association paid the \$6 per player per event that was stated, not the current fee of \$10 per player per event.

### **25. Scarborough donation account**

Carmel Blyth asked if some of the Scarborough money could be used for junior prizes at the May championships, not just for green fees. Nelson Thomas said that it could be, a letter of request would need to be sent. When COM does the budget the prize money is going to be looked at. When money is withdrawn from the Scarborough account there should always be a reference of what the money was for.

*Treasurer Caitlin Yarrow moved that the Treasurer's Report be received and all Accounts be passed for payment. Seconded by Carmel Blyth. Motion Carried*

## NOTICES OF MOTION

### 26. Notice of Motion from July meeting Proposal to reduce Committee of Management

*Don Smith moved that the Committee of Management be brought back to 7 by removing one Junior Vice President and the Publicity Officer, seconded Gayle Sutton.*

Glenn Casey asked who our current publicity officer was, President Kyle replied that we do not have one, as no-one volunteered or accepted a nomination at the AGM.

It was a struggle to get anyone to nominate for the various vacant positions, and he has got the point that we cannot get a full COM next year he will withdraw his name from the presidency. He does not see the point of being president of an association where other people are not willing to volunteer to do something also.

Jean Kassulke asked if this could be decided tonight or if it needs to go to the AGM? It would be a constitutional change, so **this will go on the agenda for the AGM**. If it were to pass it would not take effect for 30 days, which effectively means it would not come into force until the 2021 AGM. For 2020 we would still be looking for 9 committee members.

### 27. Notice of Motion from July meeting Penalty for Motion for electronic devices

***Motion moved and passed November 2018 MEETING:***

*“At all QIBA run events, All electronic communication devices shall be either switched off or on silent whilst in the playing venue. If on silent, devices should not be used or checked whilst playing a game unless special dispensation is granted by the Controlling Body. These include mobile phones, pagers, iPads, iPods/MP3 players, radios etc.*

***Suggested penalty:*** *One warning to be given by the Controlling Authority. This warning will remain current for the remainder of the QIBA controlled event (Excluding State team Practices), at which the warning was given. If any player, who has a current warning, breaches the rule again, the following penalty shall apply:*

*Immediate disqualification of game being contested and where applicable any further games that may be contested on the same day. No substitute/s permissible - ie – if this is a team event the whole team is disqualified.*

*Players breaching this rule at a State Team Practice risk their position in the State Team.*

*Moved by Nelson Thomas, seconded Gayle Sutton.*

President Kyle asked for scrutineers, Neville Jackson and Robin Cruikshank were appointed.

Kaylene asked if any special dispensations should be announced at the start of the event, so that if that person is seen on their phone, it will not cause problems. Kaylene does not feel that there should be any privacy issues, the reason does not need to be announced, just the fact.

Angus Young suggested that a list should be kept at the Games Directors table of any dispensations granted.

David Blyth spoke against the motion, stating that at the last meeting it was said that there is already a rule covering this situation (rule 5.B.2 & 3). There are other rules that are more serious than someones phone going off, why are people not being disqualified from an event for those instead of just losing a bowl? It is not promoting bowls in any way. Disqualified people may not come back at all. The proposed penalty is going too far. The penalty affects the whole team not just the player in question. That is not promoting bowls.

Don Smith said that this whole issue started because there were some players at state and national events were playing on their phones during games, not the phones actually going off.

Gayle Sutton said that the other people in the team should be telling an offending person to get off their phone and concentrate on their game.

Janet Stockel said that people should have enough respect for their teammates and opposition to give their full attention to the game and not fiddle with devices.

Angus Young spoke for the motion. He feels the penalty is actually quite soft. Other sports don't give warnings or dispensations, you just get disqualified.

In other sports this kind of rule is not primarily about the possibility of the phone going off, it is about the possibility of a person communicating with someone outside of the team about the game being played. In curling, if a person walks onto the field of play with an electronic device and is seen with it, it is automatic disqualification for the team, so no-one does it. If you are communicating with someone about your game, it is cheating.

It is not hard to have your phone off, just leave it in your bag. If you knowingly leave your phone on, then you knowingly risk the penalty, and if you get disqualified, so be it.

Gayle Sutton said that at the recent nationals another state accused one of our Qld teams of communicating with someone outside of the team about the game being played. Gayle happened to be speaking with somebody on the Sunday afterwards and they said "whats this about someone being on their phone while they were playing a game?". They believed that the person was getting directions from another Qld player. Errol Weir said that he heard talk about this in the bar area after the last game. QIBA has not received any formal communication about this.

Cameron Hancock asked if the warning was the announcement at the beginning of the day, or an individual warning? Angus said it was the announcement. Cameron commented that some of the more elderly may not hear the announcements at the beginning, no matter how loud we make it.

The motion was put to the vote (voting power = 36) yes 17 - no 19: motion lost

*Robin Cruikshank moved the ballot papers be destroyed. Seconded Carmel Blyth. Motion Carried*  
*Sheree Lowry moved Standing Orders be in place at 6.00pm. Seconded Ros Richter.*

*Motion Carried*

*Carmel Blyth moved Standing Orders be rescinded at 7.10pm. Seconded Robin Cruikshank.*

*Motion Carried*

## **DISCUSSION ITEMS**

### **28. Consider moving Junior Open Singles to October Championships**

This would mean that the juniors would be able to choose to play in either the junior or senior event, but not both. The reasoning behind this was that this year the juniors played 11 rounds of games on the one day between the boys/girls singles, followed by the open junior singles. It was a really long day for them.

This was caused by a current motion on the books ("*When there are less than 8 nominations for an event in State Championships then a Round Robin will be played for that event.*" Feb 2018). It also held up the adult games somewhat.

Annette Dunstan commented that this could coincide with exams for some juniors.

An option would be to go back to knockout for the events, however this would mean that depending on the draw some players might only play 2 games, with one of them being the final. Another option would be start the juniors first thing in the morning, and the adults not starting until late morning.

In the end, it will always depend on the number of nominations received for the events.

*Jean Kassulke moved that we wait until nominations are received, then the COM can make an executive decision on how to play. Seconded Ros Richter. (yes 17 / no 2) Motion Carried*

### **29. Should results of penalties be made public**

Errol Weir spoke against it. If the selectors cannot disclose what comes in by letter, then why should the COM be able to publish penalties resulting from disputes.



Angus spoke for it. Whilst he knows the results of disputes handed down last year, he does not know the discussion about it, and therefore as Games Director he does not have any direction for any precedence in how strict a Games Director should be, and what he rules on as opposed to what should be let go through to the disputes panel. Without any reference, should every matter just be sent though to disputes? It can be good for everyone to know that a certain kind of behavior gets a certain response, and for everyone to know how QIBA determines how bad an infringement was and whether that sort of infringement should be dealt with by the COM or Games Director, or passed on to Disputes. There is the potential of leaving the COM open to legal action if clear directives and precedence are not available for decisions to be made from.

### 30. Gala Weekend

The nominations this year were quite low compared to previous years. COM has discussed whether to recommend playing every second year rather than every year or swapping between 4  $\frac{3}{4}$ " or 4" bowls to make it a little more interesting. Also, is there a more suitable date than March? We need feedback from the players and delegates.

Do we hold the Gala Weekend next year? We need to make this decision now so we can start advertising it, the AGM is too late. The current date is the second weekend in March. If we go much later, then in some years it will run into Easter. We also need to know what might attract more people – more prize money, less entry fee (currently \$10)?

Errol Weir suggested that instead of separating people into skips and second skips, that both go into the same pot and if you get 2 great skips then that is the luck of the draw.

It was also suggested that if you are one of the Overall winners, then you cannot be a Round Winner also, as that would distribute the prizes to more players.

*It was put to a vote if we are to hold the Gala Weekend in 2020 – 13 yes / 5 no. Motion Carried*  
Angus spoke about there being little incentive to play, as there is no real point of difference. The original suggestion from Justin Weir was a weird format but could be interesting.

There was some discussion on format, It will be 4  $\frac{3}{4}$ " bowls on 24foot mats (as per motion regarding QIBA calendar, February 2006).

David Blyth volunteered Caloundra to host the event. David also suggested that we might be more of the local players if we reduced the green fees, if we do that we may need to reduce prize money, or find sponsors. The COM will discuss entry fee and prize money at December meeting.

Can we change the fee now? We can move that fee be changed, but it will need to be ratified at the AGM.

Kaylene Weir said that we should be spreading the prizes around more.

*Kaylene Weir moved that if you are a winner at the end of the day, you cannot win a round. Seconded Jean Kassulke. Motion Carried.*

Date will be the weekend of 14<sup>th</sup> & 15<sup>th</sup> March 2020.

*Robin Cruikshank moved that we hold the Gala Weekend on 24foot mats with 4" bowls, international rules, seconded Meryl Petrie.*

Angus commented that this would mean playing fours, not rinks, so it will be lead, second, third, skip. The selection will have leads and seconds in one bucket, thirds and skips in another. Daphne Ladlow commented that there will be more walking in this type of game, some people may not want to play. *Motion Carried*

*Jean Kassulke moved that we play rinks and pairs, seconded Vince Lakin. Motion Carried*

*Daphne Ladlow moved that we accept Caloundra's offer to host the Gala Weekend, seconded Noela Yarrow. Motion Carried*

### **31. Bowls Shoes**

There was a recommendation from the COM that the wording in the by-laws and therefore the team directive, should be amended to be clean, flat, soled shoes without a heel, as this will then be in line with both rule books. Currently there are several different versions of this in various documents and we want all of them to be the same.

**The AIBBC rule book contains the following:**

- *Law 2.F.1 (Equipment - Protection of the Carpet): Footwear must be clean, flat soled shoes without heels.*
- *By-Law 3.G.1 (National Championships - Dress for Championship Play): The regulation dress for Championships and in the Venue shall be the respective State Authority's regulation uniform or nominated clothing as per each State's requirement.*

**The QLD rule book contains the following:**

- *Rule 1.G.1 (Equipment - Protection of the Mat): Footwear must be clean, flat, smooth soled shoes without a heel.*

The by-laws and team directive will be amended to say "Clean flat soled bowls shoes without a heel, and references to colour will be removed to bring them into line with the rule book.

It was asked if this would comply with OH & S, President Kyle will check the insurance.

## **GENERAL BUSINESS:**

### **32. TV coverage at October Championships**

President Kyle congratulated Sheree Lowry on getting some TV coverage at October. Several people comment that they had seen it on TV during the following week. It has also been shared on the facebook page.

### **33. Promotional Flyers**

We are waiting on some photos to complete the flyer. President Kyle has emailed some to Janet, but not all were received. He will re-send them. Kyle also noted that other people are able to take photos and send them in also.

### **34. National Championships**

We obtained an estimate from the Caloundra Stadium to hire the venue again in 2023. They cannot give us an exact quote at this time (too early), but \$21,000 at current pricing, subject to pricing increases. If anyone has any other suggestions for a venue, please send us information.

### **35. National Championships – fundraising**

This subject has been raised before, and if we hold 2023 at Caloundra it should not be up to just Caloundra Association to raise funds, other associations should be helping. If they can hold a raffle, or a bbq, any donation towards the total is welcome.

### **36. National Championships – trading table**

Meryl Petrie suggested that for the trading table we only do the souvenir merchandise, the rest seems not to make much money. Daphne Ladlow asked if a certificate of appreciation can be sent to Kay Marshall for all the work she had done over the years.

### **37. National Championships – fundraising**

Kaylene Weir suggested that when we are selected in the team that we have a \$20 levy per team member towards the National Championships fund. 50 x \$20 is \$1000 per year, this adds up.

Some people did not think adding extra fees on people might discourage them from nominating. Carmel Blyth asked why are we hitting the players all the time, why not ask the clubs and associations the same thing? Surely they could assist. We have asked associations to sponsor in past years, the response has been poor.

Angus Young said that Kaylenes suggestion was a compulsory donation, why not include an extra amount in the association and club registration fees? We already do a lot for the associations and they are getting it really cheap.

Errol Weir said that several years ago we tried to put fees up to \$20 and it got howled down. Kaylene Weir suggested that some associations are not very well off, if we charge more we might lose them. Kaylene also said that some associations that have national and even international players do not always recognise those players and their accomplishments. Sheree Lowry said that some associations that do not have people in the state team might ask why they should have to pay anything?

President Kyle noted that Kaylenes suggestion is a fee and would need to go the AGM. Carmel asked if the fee would include juniors. Sheree suggested that junior fees could come from the Scarborough account. If this become official via a motion, we would have to write to Nelson & Frances Thomas to ask if that would be acceptable.

Sheree Lowry said some people would not be able to afford the extra \$20, they are only just scraping enough together to go in the first place. A response was that if they can't find an extra \$20 then how are they finding the money to go in the first place?

Sheree Lowry asked why we are not chasing sponsor dollars instead of hitting players? We have tried before it is very difficult to find sponsors for indoor bowls. Kaylene commented that businesses are not usually willing to sponsor things outside of their own area if they don't see any benefit to themselves.

Angus stated that if we can't raise the funds, then we may not be able to hold the nationals at all. What then? Would you rather pay \$20 or not play at all?

Gayle Sutton asked how much Caloundra made from a Bunnings BBQ? Carmel Blyth responded that it was approximately \$1200 to \$1500. It can depend on what date you get. Some weekends are better than others. In Caloundra Bunnings does a roster 3 months at a time, and it depends on how many organisations apply to see if you get a date in that roster. They had the weekend before Fathers day and a long weekend, which were great.

You need 3-4 people there at all times, 1 to cook, 2 to serve, 1 on money. You start cooking at 8am, and finish around 3.30pm. They worked on 2-3hour shifts, some people stayed all day, some came to help setup and came back later to help clean up, 12 all up is enough.

Bunnings requires that a local organisation be the applicant and the money goes back to that organisation. The local organisation must have members there, but it does not preclude people from coming from other areas to help on the day.

Carmel Blyth commented that donations don't need to be large, smaller amounts help too.

### **38. National Championships – player substitute**

Nelson Thomas stated that on the Friday there were 2 players substitutions. One was a lady who injured herself, and the other was a gent who dislocated his shoulder and had to be taken to the hospital.

He was playing at the time but say that several of the Selectors were available. David Blyth was located by the Team Manager. No other selectors appear to have been told what happened at the time. As a Selector he feels he should have been told as soon as possible, but says he found out second hand and has still not been officially told what happened, nor other Selectors.

David Blyth (chairman of Selectors) said that Team Manager Sharon Hancock found David to let him know about the gent. David told Sharon to find someone and as we had no men Sharon approached Victoria for assistance. They offered us one of their reserves. David ended up accompanying the gent to the hospital, staying til nearly midnight. He did not have a chance to see anyone else, and next day did not follow up with the other selectors.

David said that the Team Manager is in control of the team and can put in a player when necessary in conjunction with one or more Selectors.

When our lady become unable to continue, our only reserve was our Team Manager, so Sharon stepped in to take her place. We are only allowed 10 minutes to get a substitute to the team otherwise the team must forfeit.

David said that once the Selectors hand the team over to the Team Manager, if there is time to find Selectors that is fine, but if there is not time then the Team Manager should take control.

### 39. Old Records

Nelson Thomas said that several years ago we had been offered some old records by family of Vince Knauth. He wondered what happened. Annette Dunstan said the contact was from an email. Annette replied but said no response was received. It would have been sent to Annette's private email, she will try and find the email. Nelson said the item was in minutes, COM meeting January 2017. (correspondence: **Vince Knauth: Contacted us about old bowls records that were his fathers. We will ring to find out more about collecting these records. Our reply: Outwards correspondence 9/12/16) no further contact.**

President Kyle said we will try and chase that up to see if the records are still available.

### 40. Auditor

Ros Richter asked if we had an auditor on the books yet. Caitlin said she could use a person in Boonah, or we could use the previous auditor.

At the AGM there were some questions regarding the audit, and in the end no auditor was appointed. It was not raised at the July meeting after Ros Richter resigned as treasurer.

Secretary Janet will email Treasurer Caitlin the details for the auditor. We will contact the auditor to find out what they require from us.

Caitlin Yarrow moved that the treasurer is to select the auditor with the name to be supplied later.  
Seconded Ros Richter. Motion carried

### 41. Coaches Course

Cameron Hancock asked about a coaches course (to become a coach) to be held on 14<sup>th</sup> and 15<sup>th</sup> December in Caloundra in conjunction with a day or weekend to train & accredit referees and umpires. Time required will depend on how many people want to participate. Vince Lakin said he had spoken with some other referees about the weekend, as did Carmel Blyth.

All available coaches will be required to help with the course.

**Anyone wishing to be a coach needs to do the online generic coaching course first:**

- Online learning link: [https://www.sportaus.gov.au/coaches\\_and\\_officials/coaches](https://www.sportaus.gov.au/coaches_and_officials/coaches)
- Click on the 'Enrol Now' link and sign up. Its free, all you need is an email address.
- You then select the 'Community Coaching General Principles' course in the browser learning tab.
- You will get a certificate when you finish. Bring it with you to the Coaches Course.

If you want to do the course please let us know.

### 42. 2021 Tamworth accommodation

There is another event (AgEquip) happening the week prior to the Nationals, and we have been told that many people from that event stay over through the weekend and they apparently book from year to year, which does affect the arrival of the indoor bowls people. Anyone who is interested in nominating for the team for that year will need to have accommodation booked before the nationals next year, or it may be difficult.

COM has asked Angus Young to look into accommodation options for presentation at the AGM. Secretary Janet requested that if anyone finds any good bulk accommodation options for Tamworth, could they please let Angus know.

QIBA will not be organising team accommodation for Ballarat in 2020, due to the lack of interest this year for Mt Gambier. Anyone selected for the 2020 team will need to locate their own.

### 43. Correspondence list – confidential items

Angus Young spoke about the correspondence list and feels that some items relating to absences from compulsory practices should be able to be viewed by everyone but treated as confidential correspondence. *Angus Young moved that letters from employers, medical practitioners or notifications of immediate family members wedding or funeral (by way of invitation of funeral notice) not be open to viewing from the correspondence list at delegates meetings. Seconded Robin Cruikshank. Motion Carried*

#### **44. Old equipment**

There are a lot of associations and clubs who have changed over to small bowls, and so there are many 4 ¾" bowls and 24' mats lying around unused, possibly even old small bowls (brown/black) not being used.

In the past QIBA has heard that some retirement villages might want them.

Angus said he would be happy to approach some of the university and college residential campuses, as there are students who do inter-college sports and are often after cheap sports that they can play. There is usually space in the recreation halls to roll out mats, and they can take their own drinks and have a fun night instead of spending a small fortune going out.

Having this sport available for free, some of them might develop an interest and become a member of a club or association.

If associations and clubs can let us know if they have old equipment to either sell or give away, we might be able to get equipment out into the community, and perhaps attract new players. Angus said he is happy to get in contact with Sports Managers at universities and colleges to see if they would be interested.

#### **45. Restricted events timing**

Nelson Thomas noted the altered timing does not seem to have made a lot of difference to meeting finishing times. Some people are having to book an extra nights accommodation.

He would like to put it on the next agenda as a discussion point that we revert back to the old system (COM meeting in morning, bowls starts at noon, meeting starting after completion of bowls, approximately 6-8pm. Glenn Casey agreed.

It makes little difference to the COM as they must be there either 7pm Friday night or 9am Saturday for a meeting, so they may need 2 nights anyway depending on what distance they need to travel. For those who work, it can affect how much time off they might require for travelling. If you can't get time off on Friday, you might not make a COM meeting.

Kyle French noted that at this stage he is unable to get out of work early on the Friday, he will fly up but will miss the start of the COM meeting.

Sheree Lowry said that the host association people might take a further hour after the meeting to clean up. Kyle French commented that you might get more people stay for a 5 game day on the Sunday if we go back to the old way.

We will put this on the February meeting agenda as a discussion point.

**ROCKHAMPTON ASSOCIATION** is holding a 5 game day on the Sunday. To nominate a team please contact the Rockhampton Secretary, Gloria Barlow on 4928 9945 or 0409 631 445

Dulcie Casey said that Dalby Association is not interested in holding a 5 game day after restricted events, there is too much work for the members they have, and not enough people stay.

Ideally we need to know at the previous meeting if an association is holding a 5 game day so we can start getting that information out.

Jean Kassulke noted that unless they get good attendance it is too expensive to hire the hall.

If associations can send us their yearly calendar of events as soon as they set it each year, we can add the information to a calendar list so people can plan ahead. We can add dates to bottom of minutes or a separate sheet when correspondence is sent out.

#### **46. Raffle tickets**

Kaylene Weir asked what is it costing QIBA for the tickets? Is this the most economical way of selling tickets? Can we clarify how the raffle tickets are to be sold – either \$1 per strip, or \$1 per single number. Angus Young suggested that we could do away with raffle tickets and do a money board instead. Janet Stockel noted that we do still have quite a lot of ticket books already in stock and would need to use those up first. **Robin Cruikshank moved that we sell tickets at one ticket for one dollar, seconded Kaylene Weir.** Motion carried

**47. Qibilo**

Nelson Thomas noted that the May Championship Singles results were missing from the Qibilo. Kyle said no-one had mentioned to him.

**48. October Championships**

Angus Young apologised for an error he made at the recent state championships. In the gents pairs final one team went back onto the same mat they had played the semi-final on. He was disappointed that the team in question did not let him know this. The team in question said they themselves did not realise, they thought they had been on the next mat in the previous game. The opposition skip said that it had not worried him.

**49. Forms available**

Secretary Janet stated that there were forms available for Office Bearer nominations and State Team nominations if anyone wanted them. They would also be available on the website.

**Nominations close 6 weeks prior to the AGM, which will be 21<sup>st</sup> December 2019.**

President Kyle thanks Millmerran Association for hosting today and said that we would pay the hosting fee directly to their account.

President Kyle French thanked everyone for coming today and tonight and wished all present a Merry Christmas and a Happy and safe New Year.

He also said he hoped to see most people again at the Caloundra Christmas Carnival on 30 November/1 December, playing 4x2 on Saturday and 4x3 on Sunday, teams will be picked out of the hat, same team all day. If you wish to nominate, call Caloundra Secretary Meryl Petrie or President David Blyth.

There being no further business the meeting was closed at 10.10 pm.

Janet Stockel  
Secretary QIBA Inc  
16<sup>th</sup> November 2019

Kyle French  
President QIBA Inc

- =====
- Delegates meeting & Restricted Rinks, Saturday, 1<sup>st</sup> February 2020 – Rockhampton**
- =====
- RESTRICTED RINKS** - Nominations close 21 days prior to event (11<sup>th</sup> January 2020)  
Names of players to be advised to QIBA Secretary 7 days prior to event
- =====
- OFFICE BEARER and SUB-COMMITTEE NOMINATIONS**  
close 6 weeks prior to AGM – 21<sup>st</sup> December 2019
- NOTICES OF MOTION** - close 6 weeks prior to AGM – 21<sup>st</sup> December 2019
- PROXY VOTES** - Must be received no later than 7 days prior to meeting – 25<sup>th</sup> January 2020
- =====
- 5 GAME DAY** - Rockhampton Association on Sunday, 2<sup>nd</sup> February  
Please contact Rockhampton Secretary Gloria Barlow on 4928 9945 or 0409 631 445
- =====
- STRATEGIC PLANNING WORKSHOP** - Saturday 7<sup>th</sup> March 2020, venue to be advised
- =====
- GALA WEEKEND** - 14<sup>th</sup> & 15<sup>th</sup> March 2020 - Caloundra Indoor Bowls Hall, Burke St
- =====
- MAY STATE CHAMPIONSHIPS** – 2<sup>nd</sup>,3<sup>rd</sup>, 4<sup>th</sup> May 2020, venue to be advised
- =====

## Minutes of Committee of Management Meeting held at Caloundra Hall, on Sunday, 15<sup>th</sup> December 2019

President Kyle French opened the meeting at 9am and welcomed everyone.

**Present:** President Kyle French, Patron Robin Cruikshank, Senior Vice President Don Smith, Junior Vice President Cameron Hancock, Secretary Janet Stockel, Immediate Past President Carmel Blyth.

**Apologies:** Junior Vice President Angus Young, Treasurer Caitlin Yarrow

President Kyle French stated that due to Patron Robin Cruikshank having to leave early, we would start with the budget while he was here.

We started with the proposed budget for this past year and the year to date P&L so we could compare the estimates with the actual spends. After going through all the items on the on the budget sheet and working out what P&L items contributed to each, we estimated a budget for the next year.

We did not run an art union in 2019, which was an item we had included in the budget. Nor did we run Money Sheets at the various State Championships.

We discussed what would be required for an art union. We could put up Pre-paid visa cards as prizes and run it all year at each Queensland event. If we were to run an art union, we need to get it started at the AGM so we can give people tickets to take back to their associations.

We also discussed the possibility of breaking the raffle prizes down to more than just 3 prizes per day at Queensland events. More prizes are more attractive to buyers as they have a bigger chance of winning. At the strategic planning workshop this year it was decided to cut the 3-day raffle and concentrate the money into the daily prizes. This would average out to \$100 per day for raffle prizes and allow us to do maybe 5 to 8 raffles per day instead of 3.

We also considered that instead of leaving it up to the host association to purchase the raffles, we consider just using cash instead, maybe in printed envelopes rather than photo frames which people may or may not use.

The actual nomination fees were down compared to the budget, partly because we did not end up holding the second gala day, and also because the nomination fees and the raffle proceeds went into paying the prizes on the weekend instead of having the prize money pre-prepared. The income and expenses therefore did not show they way they should have. This also affected the value of the income and expense for the Gala raffles.

Donations towards the Juniors are down, as some of the people who have traditionally made donations are no longer doing so for various reasons. Lawgi Club did not hold their bowls day this year, so that donation was not made.

The accountancy fees were higher as we had to go back to the Auditor to amend the original.

There will be no Australian test team in 2020, but it will be required for 2021.

The top part of the badges are only ordered every second year, with the swingers ordered every year, so the amount varies each year.

The website expenses seem quite high, we need to check exactly what they have charged us for and possibly look at moving to a different host.

Kyle French is still doing the Health and Safety course.

We have not put anyone through a first aid course this year. We have 2 first aid boxes but need to check that they are up to date.

Registration/insurance is currently \$15. Caloundra IBA and Gayndah Club do not take the insurance part as Caloundra has their own because of their other activities, and Gayndah is covered under the venue they play at.

Looking at what the insurance cost divided by the number of registered players, it is costing us near to \$10 per person, and we are currently only taking \$7 per person for the insurance portion, with \$8 being the registration portion. We should consider recommending a rise in the registration cost. Don Smith felt that we should not increase the registration fee as he thinks we will lose members that way, and that we should be spending the money we have instead.

Secretary Janet suggested we could double the prize money at State Championships to spend some of the accumulated funds, but Don said that will not necessarily get more players to the Championships, we need new members instead, as the older members drop out due to losing interest, or just getting too old. There is also the continuing problem of Associations not registering all their members the way they are supposed to.

Associations, clubs and individuals should be encouraged to donate towards the hosting of the National Championships in 2023, even small donations, as every dollar counts for the total.

Junior expenses should have a corresponding income (transfer from the Junior account) and these should cancel each other out.

The cost of meetings is expected to be up next year due to a meeting being held in Rockhampton. Honorariums next year will be down by \$100 as we will not be paying for a publicity officer. Australia Post is raising postage costs in January to \$1.10, so postage next year will be up. The hall hire we budgeted for this year can be reduced as we had included the second gala event. Trophy expenses also can be reduced as we included the second gala event.

We also decided that we needed the budget list to look more like the P&L so it would be easier to work the budget. Secretary Janet said that it would take a little time to re-work the spreadsheet the way we wanted it and suggested that we break for an early lunch while it was prepared.

*Kyle French moved Standing Orders be in place at 11.20am. Seconded Cameron Hancock. Motion Carried*  
*After the lunch break, Cameron Hancock moved Standing Orders be rescinded at 12.25pm*  
*Seconded Carmel Blyth. Motion Carried*

We looked at the revised spreadsheet. We did not include any income or expense for Team accommodation, as we will not be doing that in 2020.

Carmel asked if the account for the Scarborough donation in future be referred to as the **Junior Development Fund**. We also included interest as an income item as it appears in the P&L.

*Don Smith moved the proposed budget, seconded Cameron Hancock. Motion Carried*

## **Treasurers Report:**

*Janet Stockel moved the Treasurers report be adopted, seconded Don Smith. Motion Carried*

### **Business arising:**

No business arising, as all was covered in budget discussion.

## **Previous minutes (COM Meeting, 1<sup>st</sup> November 2019)**

*Don Smith moved the minutes from the Committee of Management meeting on 1<sup>st</sup> November 2019 be accepted as read. Seconded Cameron Hancock. Motion Carried*

### **Business arising from the minutes:**

#### **1. Boxes for bowls** (#1 November COM meeting)

We have looked at the Bunnings website and there are 2 boxes that may be suitable. We will look into them further.

#### **2. AIBBC website** (#7 November COM meeting)

The website re-build is progressing and should be live before the next meeting.



**3. Income/expense summary – state events** (#16 November COM meeting)

At the last meeting it was suggested we do an income/expense summary for each of our events to look at profitability. We will have these for the next meeting.

**4. 2023 National Championships** (#26 November COM meeting)

We obtained an estimate from the Caloundra Stadium to hire the venue again in 2023. They cannot give us an exact quote at this time (too early), but \$21,000 at current pricing, subject to pricing increases. We will ask them to pencil in a booking for us, subject to us being able to confirm Caloundra as the next venue.

*Janet Stockel moved the minutes be confirmed as read. Seconded Don Smith. Motion Carried*

**Previous minutes (Delegates Meeting 2<sup>nd</sup> December 2019)**

*Carmel Blyth moved the minutes from the Delegates meeting on 2<sup>nd</sup> December 2019 be accepted as read. Seconded Cameron Hancock. Motion Carried*

**5. Photos** (#4 November delegates meeting)

Kyle has been having issues emailing the photos to Janet, he will put them onto a usb instead.

**6. Badges** (#6 November delegates meeting)

Don Smith said that the coating on a few of his badges had gone sticky and queried what had been done about the other badges that had done the same. Annette had sent some back, but Carmel said that some of the replacements came back wrong.

**7. Flyers from associations** (#16 November delegates meeting)

It was asked if Secretary Janet had received any game flyers – only from Caloundra.

**8. Insurance** (#19 November delegates meeting)

Cameron Hancock asked if Kyle has had a chance to look at how much the Public Liability policy is per player, with a view to re-defining the split between registration and insurance. Kyle has not.

**9. Policies** (#7 November delegates meeting)

Carmel Blyth and Robin Cruikshank have already looked at several of the policies and Carmel has emailed the updated versions to Secretary Janet. They will be added to the February agenda so the delegates can review them.

**10. AIBBC – re chocking kitties** (#19 November delegates meeting)

At the recent nationals there was an umpire who was chocking kitties using his fingers, sometimes moving it. There were also some instances where the umpire came and did not actually measure, just made a judgement based on sight only. President Kyle will draft a letter to AIBBC for Secretary Janet.

**11. Scarborough Account** (#23 November delegates meeting)

Carmel Blyth asked if we had received a copy of the letter from Gayle Sutton. Not as yet. We need the letter so we know the exact conditions of the donation. (Nov 2016 delegates meeting and 2017 AGM).

**12. Gala Weekend** (#30 November delegates meeting)

Kyle asked for clarification on the format for the Gala weekend. It is Pairs on the first day and Rinks on the second day but playing with 4" bowls on 24' mats.

**13. Coaches Course** (#41 November delegates meeting)

There was a Coaches Course held on 13<sup>th</sup> and 14<sup>th</sup> December at Burke St, Caloundra, with 5 participants. There were also some Referee exams held on 15<sup>th</sup> December.

*Robin Cruikshank moved the minutes be confirmed as read. Seconded Caitlin Yarrow. Motion Carried*

## 14. Quorum for AGM

There was some concern expressed as to whether we would have a quorum for the AGM in Rockhampton. The constitution says “At any general meeting the number of delegates and office bearers required to constitute a quorum shall be double the number of office bearers presently on the Management Committee plus one”.

This means we need a minimum of 17 voters (delegates and office bearers) to be present as there are currently 8 on the COM. While we would be able to hold the meeting, the COM is concerned about the potential lack of representation of associations at an AGM.

The COM urges all associations to consider sending delegates and players to Rockhampton.

## 15. Correspondence:

### Inward:

- # 3. Active Queenslanders Industry Alliance offering a free grant application service to the first 300 organisations to send in a plan to spend a \$2000 grant on training or equipment.
- # 22. Qsport maintains a list of accredited' Member Protection Information Officers' within its membership for referral where required by members seeking the involvement of such officers. They are looking to update the list.
- # 24. The plaques for the National Championship trophies have arrived. Secretary Janet gave them to President Kyle for distribution to the trophy holders.

*Janet Stockel moved that the Inward be received and the Outward endorsed. Seconded Don Smith. Motion Carried*

## General Business:

### 16. Constitution

At recent meetings, there have been a number of queries about how and when the constitution can be changed. Currently, our constitution specifies it can only be done at an AGM (Rule 26).

This was put in place many years ago to avoid changing the constitution at every meeting. Things that are required to be more flexible should be in the by-laws which have less restrictions.

*Don Smith moved that the current rule 26 be changed to the following - “that these rules may be amended, repealed or added to by a special resolution carried at general meeting”, seconded Cameron Hancock.* (Currently the fee to register a change to the Constitution is \$21.35.)

This will be put on the agenda for the AGM.

We also discussed that if the above motion was passed, the option of holding a special general meeting to deal with only the Constitution, By-Laws and Operational Procedures, as these 3 items can take a lot of time.

### 17 Gala Weekend

There was a discussion on whether we should reduce the green fees for the Gala weekend, in the hopes that more people would be willing to play. Do we reduce the prize money at the same time? This increases the chances of running the event at a loss if we don't get extra players. Don Smith said we have money in the bank, why not try it to see if we can get more people there. If we don't get more people then we can go back to the \$10 green fees, as we don't want to be continually losing money on the event.

We will recommend to the AGM to trial the 2020 Gala Weekend with \$5 green fees. We will also trail amending the prize structure to award the 1<sup>st</sup> to 10<sup>th</sup> places, then the round winners after that, but if you are a place winner then you cannot be a round winner also. After the event we will look at how it went to determine if it is worth continuing the above format or trying something else.

There will not be a 2-day raffle, only the daily raffles which will be increased to a total amount of \$120 for each day, to be divided into 6-10 prizes depending on what we buy – orchids, cash, chocolates, wine, or other items.

FORMAT FOR 2020 GALA WILL BE AS FOLLOWS:

Pairs on the first day and Rinks on the second day but playing with 4” bowls on 24’ mats, 12 ends.

*Carmel Blyth moved the 2020 Gala Weekend green fees be trialed at \$5 per player per day, with prize money remaining the same. To be ratified at AGM. Seconded Don Smith. Motion Carried*

## **18. May Championships**

At the November meeting David Blyth put forward Caloundra to host the May Championships, however it got lost in the discussions. This will be confirmed at the AGM.

## **19. Disputes workshop**

Cameron Hancock attend at workshop. Cameron said that one of the things that came up is that there are online training modules for disputes handling and member protection policies (PLAY BY THE RULES) which could be helpful to us.

With the principals of the disputes handling process, most organisations have similar issues. With more serious types of complaints, we need to be mindful of the laws we are subject to, if there is a complaint made around a crime, then that should involve the police immediately.

When it comes to making penalties publicly known, some organisations do, some don't, it is up to each organisation to talk to their members about what they want.

Presently if one of our members wants to make a complaint it has to be done in writing within 14 days. This can take away the responsiveness of the QIBA to make an immediate decision on an incident, instead of the incident being dealt with then and there, with a penalty imposed, whether that be expulsion from the entire event, or just for the remainder of that day, or some other penalty. If someone feels that the penalty is inappropriate or wrong, then they can go to the disputes panel for a resolution.

We need to look at the Member Protection policies and Code of Conduct to look at potential penalties that can be imposed and who can impose them – Referees/Umpires, Controlling Body, Games Director, COM – and then have the Disputes as our backup process.

We need to look at the By-laws and the disputes handling process to see how it could be re-worded to be clearer. Cameron will look at that.

## **20. Prize Money for QIBA Championship and Restricted Events**

There was some discussion on increasing prize money for state championship events.

President Kyle suggested we ask Nelson and Frances Thomas if they would consider using the Scarborough donation to fund the prize money for Junior events, excluding those already sponsored. President Kyle will draft a letter and email it to Secretary Janet.

*Carmel Blyth moved we increase the prize money for Championship and Restricted events as follows: Open winner – plus \$20, Open runner up, consolation winner & runner up – plus \$10, seconded by Cameron Hancock. Motion Carried.*

Secretary Janet will update the spreadsheets for the budget and the prize money and email them to all COM members.

## **21. AGM and other meetings**

Don Smith asked if we could have a discussion as to how we can speed up the meetings. Many people don't read the minutes prior to meetings, if they did, and had items marked that they wanted to bring up, it could move things along.

Items raised from previous minutes are then noted in the new minutes and sometimes raised again at the next meeting. That type of re-hashing is frequently unnecessary and time-consuming. People need to stop raising petty issues just for the sake of it and get on with the meeting.

Carmel Blyth suggested that we alter the order of meetings. The order is up to us to decide how we want to run the meetings – opening, roll call, notices of motions, recommendations and items on agenda for discussion, treasurers report, general business, correspondence, then previous minutes. The order of an AGM cannot be adjusted much as some items have to be done by the outgoing COM, then election of new COM and sub-committees, then items to be done by new COM, before moving onto the General Meeting in which we can change around the order.

Carmel Blyth suggested that we trial a different format for the correspondence list by grouping like items together.

Cameron Hancock suggested that at the end of the minutes we have an "action items area" to list items we said we were going to do.

**22. Promotional items from 2018 Nationals**

We have some promotional items from the Nationals that were not sold. We have been taking some to each state event to try and sell them but they are slow moving. There are usb's, note pads, gadget guys. If anyone wants to purchase any, please see Secretary Janet at a state event. We discussed the option of putting a sticker on the front of the note pads. The usb's are engraved on the swivel cover.

**23. Honorarium for Treasurer**

The COM will make a recommendation to the AGM that the honorarium for the Treasurer be split between Ros Richter and Caitlin Yarrow, as they each did 6 months in the position for 2019.

There being no further business, President Kyle thanked everyone for attending the meeting and closed the meeting at 3.30pm.

Janet Stockel  
Secretary QIBA Inc.  
28<sup>th</sup> December 2019

Kyle French  
President QIBA Inc.

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**COM meeting, Friday night 7pm 31<sup>st</sup> January 2020, Rockhampton**  
**Delegates meeting, Saturday, 1<sup>st</sup> February 2020 – Rockhampton**

**Rockhampton Association are holding a 5 GAME DAY on Sunday, 2<sup>nd</sup> February**  
**Please contact Rockhampton Secretary Gloria Barlow on 4928 1769 or 0429 038 256**

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**Any club or association can request that a COM member attend their events, just ask us**

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**Delegates meeting & Restricted Rinks, Saturday, 1<sup>st</sup> February 2020 – Rockhampton**

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**RESTRICTED RINKS** - Nominations close 21 days prior to event (11<sup>th</sup> January 2020)  
Names of players to be advised to QIBA Secretary 7 days prior to event

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**OFFICE BEARER and SUB-COMMITTEE NOMINATIONS**

close 6 weeks prior to AGM – 21<sup>st</sup> December 2019

**NOTICES OF MOTION** - close 6 weeks prior to AGM – 21<sup>st</sup> December 2019

**PROXY VOTES** - Must be received no later than 7 days prior to meeting – 25<sup>th</sup> January 2020

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**5 GAME DAY** - Rockhampton Association on Sunday, 2<sup>nd</sup> February

Please contact Rockhampton Secretary Gloria Barlow on 4928 1769 or 0438 281 767

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**STRATEGIC PLANNING WORKSHOP** - Saturday 7<sup>th</sup> March 2020, venue to be advised

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**GALA WEEKEND** - 14<sup>th</sup> & 15<sup>th</sup> March 2020 - Caloundra Indoor Bowls Hall, Burke St

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**MAY STATE CHAMPIONSHIPS** – 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> May 2020, venue to be advised

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**IF YOUR ASSOCIATION OR CLUB IS HOLDING AN EVENT AND YOU WANT MORE PLAYERS** email or mail a copy of your flyer to QIBA and we can add it to the website and if we are mailing correspondence we can include a copy.